



---

## Agenda

---

Call to Order

National Anthem

---

1.0 Additions to the Agenda

2.0 Adoption of Agenda

3.0 Corrections or Amendments:

3.1. April 26, 2017, Regular Meeting of Council Minutes 3-9

3.2. April 26, 2017, Public Hearing Minutes – Bylaw 2017/03/D 10-11

4.0 Adoption of:

4.1. April 26, 2017, Regular Meeting of Council Minutes

4.2. April 26, 2017, Public Hearing Minutes – Bylaw 2017/03/D

5.0 Proclamations

5.1. Seniors Week 12

5.2. National Public Works Week 13

6.0 Delegations

6.1. RCMP Stats – March 2017 – S/Sgt. Malcolm Callihoo 64-70

7.0 Decision Items / Administrative Items Pages 14-37

7.1. Councillor Doerksen	Appointment of Weed Inspectors for 2017	14
7.2. Councillor Fredrickson	Automated Traffic Enforcement Fund Allocations	15-36
7.3. Councillor Wheeler	Appointment to Assessment Review Board and Composite Assessment Review Board	37

8.0 Department Reports

8.1. Engineering & Development	Ron Fraser
8.2. Community Services & FCSS	Annette Driessen
8.3. Economic Development	Eric Burton
8.4. Emergency Services	Tom Thomson
8.5. Administration	
• Communications and Marketing	Tyler Russell
• CAO Report	Dwight Dibben

9.0 Council Reports

9.1. Councillor Doerksen

---

**Regular Meeting of Council**  
**May 17, 2017**  
**Page 2 of 2**

	9.2. Councillor Fredrickson	
	9.3. Councillor Wheeler	
	9.4. Councillor Bossert	
	9.5. Councillor Long	
	9.6. Mayor McLean	
10.0	Information Items	Pages 38-72
	10.1. Brazeau Seniors Foundation Board Minutes – March 2017	39-45
	10.2. Mayor McLean's Conference Report – RMRF Municipal Law Seminar	46-48
	10.3. Sustainability Committee Meeting Notes – February and March 2017	49-52
	10.4. Waste Management Committee Meeting Notes – March 2017	53-55
	10.5. Councillor Wheeler Conference Report - Winter Cities Shake Up	56-61
	10.6. Councillor Wheeler Conference Report – North Saskatchewan Watershed Alliance Forum	62-63
	10.7. RCMP Stats – April 2017	64-70
	10.8. Sustainability Committee Notes – April 2017	71-72
11.0	Adjournment	



## Meeting Minutes

### **THOSE PRESENT:**

Mayor McLean  
Deputy Mayor Fredrickson  
Councillor Doerksen  
Councillor Long  
Councillor Wheeler  
Councillor Bossert  
Dwight Dibben, Chief Administrative Officer  
Pam Livingston, Director of Corporate Services  
Ron Fraser, Director of Engineering and Development  
Annette Driessen, Director of Community Services  
Kamil Lasek, Deputy Fire Chief – Training  
Kevin McMillan, Senior Financial Officer

Chandra Dyck, Legislative Services Coordinator  
Rita Bijeau, Executive Assistant  
Tyler Russell, Communications and Marketing Coordinator  
Eric Burton, Economic Development Officer  
Christian Richman, Audio/Visual  
Justine Kimoden, Drayton Valley Western Review  
Laine Mitchell, CIBW Radio  
Members of the Public

### **ABSENT:**

Tom Thomson, Director of Emergency Services

### **CALL TO ORDER**

Mayor McLean called the meeting to order at 9:07 a.m.

#### **1.0 Additions to the Agenda**

- Item 5.2 “Hearing and Speech Month” was added to the Agenda.

#### **RESOLUTION #069/17**

Councillor Long moved to add a Proclamation for “Hearing and Speech Month” to the Agenda for the April 26, 2017, Regular Meeting of Council, as item 5.2.

**CARRIED**

#### **2.0 Adoption of Agenda**

#### **RESOLUTION #070/17**

Councillor Fredrickson moved to adopt the April 26, 2017, Regular Meeting of Council Agenda as amended.

**CARRIED**

#### **3.0 Corrections or Amendments:**

##### **3.1. April 5, 2017, Regular Meeting of Council Minutes**

There were no corrections or amendments to the March 15, 2017, Regular Meeting of Council Minutes.

#### **4.0 Adoption of:**

##### **4.1. April 5, 2017, Regular Meeting of Council Minutes**

#### **RESOLUTION #071/17**

Councillor Bossert moved to adopt the April 5, 2017, Regular Meeting of Council Minutes as presented.

**CARRIED**

**Regular Meeting of Council  
Minutes of April 26, 2017  
Page 2 of 7**

**5.0 Proclamation**

5.1. National Day of Mourning

Mayor McLean proclaimed April 28, 2017, as National Day of Mourning in the Town of Drayton Valley and ordered that the flags at the Civic Centre be lowered to half-mast this day.

5.2. Hearing and Speech Month

Mayor McLean proclaimed the month of May 2017, as Hearing and Speech Month and Thursday, May 4, 2017, as Public Information Day for Hearing and Speech Month in the Town of Drayton Valley.

**6.0 Public Hearing**

6.1. Rezoning Bylaw 2017/03/D

A separate set of Minutes were recorded for this Item.

**7.0 Delegations**

7.1. 2016 Audited Financial Statement – Hawkings Epp Dumont LLP - Phil Dirks, CPA, CA

Mr. Dirks presented Council with the 2016 Audited Financial Statements.

7.2. Fort McMurray Presentation

Mayor McLean extended a gift received from the Regional Municipality of Wood Buffalo to Denis Poulin, who coordinated the Emergency Coordination Centre during the Fort MacMurray evacuation.

7.3. RCMP Stats – March 2017 – S/Sgt. Malcolm Callihoo

S/Sgt. Callihoo presented Council with the RCMP Stats for the month of March 2017.

***Mayor McLean called a break at 10:03 a.m.***

***Mayor McLean reconvened the meeting at 10:17 a.m.***

**8.0 Decision Items**

Mayor McLean called for item 8.8 on the Agenda to be presented as the first Decision Item in consideration of the members of the public in attendance for that item.

8.8 Rezoning Bylaw No. 2017/03/D, Presented for Second and Third Readings, Lot 66, Block 28, Plan 2093 KS

**RESOLUTION #072/17**

Councillor Long moved that Council give Second Reading to Bylaw 2017/03/D for Amendment of the Land Use Bylaw for Rezoning of Lot 66, Block 28, Plan 2093 KS.

**CARRIED**

**RESOLUTION #073/17**

Councillor Long moved that Council give Third and Final Reading to Bylaw 2017/03/D for Amendment of the Land Use Bylaw for Rezoning of Lot 66, Block 28, Plan 2093 KS.

**CARRIED**

8.1. Audited Financial Statements for 2016

**RESOLUTION #074/17**

Councillor Wheeler moved that Council accept the Audited Financial Statements for 2016, as presented by Mr. Phil Dirks of Hawkings Epp Dumont LLP, as information.

**CARRIED**

8.2. 2017 Final Fee Schedule

**RESOLUTION #075/17**

Councillor Bossert moved that Council approve the 2017 Final Fee Schedule for the Town of Drayton Valley, as presented.

**CARRIED**

8.3. 2017 Final Budget

**RESOLUTION #076/17**

Councillor Long moved that Council approve the 2017 Final Operating & Capital Budget for the Town of Drayton Valley, as presented, with:

Operating revenues	\$14,361,517.00
Taxes (net of school & senior requisitions)	<u>11,686,640.00</u>
Total revenues	<u>\$26,048,157.00</u>
Operating expenditures	\$23,526,624.00
Debt repayment	956,800.00
Transfers to reserves	<u>1,564,733.00</u>
Total expenditures	<u>\$26,048,157.00</u>
Capital expenditures and financing	<u>\$23,140,572.00</u>

**CARRIED**

8.4. Mill Rate Bylaw 2017/05/F

**RESOLUTION #077/17**

Councillor Doerksen moved that Council give First Reading to Mill Rate Bylaw 2017/05/F.

**CARRIED**

**RESOLUTION #078/17**

Councillor Doerksen moved that Council give Second Reading to Mill Rate Bylaw 2017/05/F.

**CARRIED**

**RESOLUTION #079/17**

Councillor Doerksen moved that Council consider giving the Third Reading to Mill Rate Bylaw 2017/05/F.

**CARRIED**

**RESOLUTION #080/17**

Councillor Doerksen moved that Council give Third Reading to Mill Rate Bylaw 2017/05/F.

**CARRIED**

8.5. Brazeau County Capital Funding Request – Brazeau Sports Park

**RESOLUTION #081/17**

Councillor Fredrickson moved that Council approve the capital funding request from Brazeau County, for the construction of a washroom and concession facility at the Brazeau Sports Park, in an amount not to exceed \$175,000.00, plus GST, to be funded from the General Parks envelope.

**CARRIED**

8.6. Appointment of Municipal Assessor

**RESOLUTION #082/17**

Councillor Wheeler moved that Council appoint Mr. Dan Kanuka of Municipal Assessment Services Group Inc. as the Assessor for the Town of Drayton Valley from July 1, 2017, to June 30, 2022, pursuant to Town Bylaw 2000-03.

**CARRIED**

8.7. Community Event Grant – Second Quarter Allocation

**RESOLUTION #083/17**

Councillor Bossert moved that Council award Cause for Critters, Raise the Woof Comedy Gala, \$1,500.00 to help fund the wages of the comedian and advertising for the event.

**CARRIED**

**RESOLUTION #084/17**

Councillor Bossert moved that Council award Drayton Valley Community Foundation, DV 100 Race, \$1,000.00.

**CARRIED**

**RESOLUTION #085/17**

Councillor Bossert moved that Council award the Drayton Valley Festival Association, Annual Music Festival, \$600.00.

**CARRIED**

**RESOLUTION #086/17**

Councillor Bossert moved that Council award Drayton Valley Figure Skating Club, 62<sup>nd</sup> Annual Ice Show, \$600.00 to help fund the costs associated with the Omniplex set-up and take-down fees.

**CARRIED**

**RESOLUTION #087/17**

Councillor Bossert moved that Council award Drayton Valley Lamplighters Event, Group Hockey Tournament, the amount of \$600.00 to help fund the facility and ice rentals.

**CARRIED**

**RESOLUTION #088/17**

Councillor Bossert moved that Council award Drayton Valley Paddling Club, Voyageurs Rendezvous Canoe Race, the amount of \$1,9000.00.

**CARRIED**

### **RESOLUTION #089/17**

Councillor Bossert moved that Council, due to the timing of the Drayton Valley and District Agricultural Society, Bench Show and Tractor Pull, to be hosted in the fall of 2017, defer this application to the third quarter of the Community Event Grant process.

**CARRIED**

### **RESOLUTION #090/17**

Councillor Bossert moved that Council, due to the timing of the Humans Helping Humans Housing Foundation, Shakin 'N' Drayton event, in the fall of 2017, Council defer this application to the third quarter of the Community Event Grant process.

**CARRIED**

#### 8.9. 2017 First Quarter Financial Update

Mr. McMillan provided Council a First Quarter Financial Update

### **RESOLUTION #091/17**

Councillor Fredrickson moved that Council receive Mr. McMillan's First Quarter Financial Update as information.

**CARRIED**

## **9.0 Department Reports**

### 9.1. Engineering and Development

Mr. Fraser provided Council with a report on the Engineering and Development Department. Councillor Fredrickson requested information on the process of filling pot holes. Mr. Fraser advised that once the weather warms up and the affected areas are dry Public Works staff will commence repair work.

### 9.2. Community Services & FCSS

Ms. Driessen provided Council with an update on the programming within the Community Services Department and FCSS, capital projects for 2017 and future years, and the Voyageur Rendezvous Re-enactment Canoe Race, which will reach Drayton Valley on July 2, 2017.

### 9.3. Economic Development

Mr. Burton advised Council of the status on activities related to hemp production and the Alberta Hemp Alliance. Mr. Burton also informed Council of the Drayton Valley Chamber of Commerce Annual General Meeting on June 1, 2017.

### 9.4. Emergency Services

Deputy Fire Chief Lasek presented Council with the statistics from March 2017 for Fire Services. Mr. Dibben advised that Fire Camp registration opens on May 1, 2017.

### 9.5. Administration

- Communications and Marketing

Mr. Russell advised Council of changes to the website for inclusion of the 3R Roundup and the call for contributions to the Chain of Office, as well as provided an analytic update on the Town's social media presence.

- CAO Report

Mr. Dibben informed Council of upcoming meetings regarding the Section 690 Appeal and that tomorrow is Administrative Professionals' Day.

## 10.0 Council Reports

### 10.1. Councillor Long

- Alberta Hemp Alliance;
- Hemp Cluster Strategy Steering Committee; and
- April 25 – Travel Alberta Workshop.

### 10.2. Councillor Doerksen

- April 26 – Eleanor Pickup Arts Society Meeting; and
- Offering support to students at Frank Maddock High School regarding entrepreneurial education.

### 10.3. Councillor Fredrickson

- April 13 – Women in Leadership Meeting;
- April 13 – 60<sup>th</sup> Anniversary Ad-Hoc Committee Meeting;
- April 19 – Tree Planting for Earth Day;
- Brazeau Seniors Foundation Board Meeting; and
- April 25 – Travel Alberta Workshop.

### 10.4. Councillor Wheeler

- Headwaters Alliance Meeting;
- April 24 – Sustainability Committee Meeting; and
- Advised of an invitation to participate in a Committee through the Federation of Canadian Municipalities' Innovation Network which she has accepted.

### 10.5. Councillor Bossert

- April 10 – Healthy Communities Coalition;
- April 13 – FCSS Advisory Committee Meeting;
- April 13 – 60<sup>th</sup> Anniversary Ad-Hoc Committee Meeting; and
- April 24 – Sustainability Committee Meeting.

### 10.6. Mayor McLean

- April 13 – Women in Leadership Mentee Meeting.

## 11.0 Information Items

---

11.1. Brazeau Seniors Foundation 2016 Financial Statements

---

11.2. Urban Housing Program 2016 Financial Statements

---

11.3. Drayton Valley Municipal Library Board Minutes – Jan-Feb 2017

---

11.4. Drayton Valley Brazeau County Fire Services Stats – March 2017

---

11.5. RCMP Stats – March 2017

---

## RESOLUTION #092/17

Councillor Bossert moved that Council accept the above items as information.

**CARRIED**



**12.0 Adjournment**

**RESOLUTION #093/17**

Councillor Fredrickson moved that Council adjourn the April 26, 2017, Regular Meeting of Council at 11:50 a.m.

**CARRIED**

---

MAYOR

---

CHIEF ADMINISTRATIVE OFFICER

# MINUTES OF PUBLIC HEARING

April 26, 2017  
BYLAW 2017/03/D

## **THOSE PRESENT:**

Mayor McLean  
Deputy Mayor Fredrickson  
Councillor Doerksen  
Councillor Long  
Councillor Wheeler  
Councillor Bossert  
Dwight Dibben, Chief Administrative Officer  
Pam Livingston, Director of Corporate Services  
Ron Fraser, Director of Engineering and Development  
Annette Driessen, Director of Community Services  
Kamil Lasek, Deputy Fire Chief – Training

Kevin McMillan, Senior Financial Officer  
Chandra Dyck, Legislative Services Coordinator  
Rita Bijau, Executive Assistant  
Tyler Russell, Communications and Marketing Coordinator  
Christian Richman, Audio/Visual  
Justine Kimoden, Drayton Valley Western Review  
Laine Mitchell, CIBW Radio  
Members of the Public

## **ABSENT:**

Tom Thomson, Director of Emergency Services

## **ITEM**

Bylaw 2017/03/D – to allow the rezoning of the lands legally described as Lot 66, Block 28, Plan 2093 KS.

## **CALL TO ORDER**

Mayor McLean declared the Public Hearing open at 9:12 a.m.

## **PURPOSE OF THE PUBLIC HEARING**

To receive comments, concerns and questions from the public with regard to the proposed amended land use for a portion of the lands municipally described as 5179-50 Avenue. Said Bylaw, if passed, would change the land use from the current BE- Bar & Entertainment District to C1-Central Commercial District.

## **BACKGROUND**

The above Bylaw received First Reading at the March 15, 2017 regular Meeting of Council, which may be followed by Second and Third Reading today, depending upon the comments received at this Public Hearing. Notification of the Bylaw, requesting comments from the public, and advising them of the Public Hearing, has been done through mail-outs and newspaper advertising. To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

## **CALL FOR COMMENTS FROM THE FLOOR**

There were no comments received from the floor.

**CALL FOR COMMENTS OR WRITTEN SUBMISSIONS**

There were no comments or written submissions received.

**ADJOURNMENT**

Mayor McLean declared the Public Hearing closed at 9:14 a.m.

---

**MAYOR**

---

**CHIEF ADMINISTRATIVE OFFICER**

---

# Town of Drayton Valley

---

## *Proclamation*

**SENIORS' WEEK  
June 5 – 11, 2017**

WHEREAS senior citizens have made, and continue to make, many contributions that strengthen our community, town and province. Seniors are a vital part of our families and, by giving generously of their wisdom and experience, they enrich our daily lives;

AND WHEREAS many seniors are independent and active and, by challenging the stereotypes of aging, they are leading the way for future seniors;

AND WHEREAS a more positive attitude toward aging is creating new opportunities for seniors;

AND WHEREAS by highlighting awareness of senior citizens, their achievements, value and contributions will continue to be recognized and celebrated;

NOW THEREFORE I, Glenn McLean, Mayor of the Town of Drayton Valley, do hereby proclaim June 5<sup>th</sup> to 11<sup>th</sup>, 2017, as Seniors' Week in the Town of Drayton Valley.

---

Glenn McLean  
MAYOR

DATED at Drayton Valley, AB  
this 17<sup>th</sup> day of May, 2017.



# Town of Drayton Valley

## *Proclamation*

### **NATIONAL PUBLIC WORKS WEEK**

**May 22-26, 2017**

- WHEREAS public works infrastructure, facilities and services are of vital importance to sustainable communities and to the health and safety and well-being of the people of the Town of Drayton Valley;
- AND WHEREAS such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers, managers and employees from provincial and local Government and the private sector, who are responsible for and who plan, design, build, operate, and maintain the transportation, water supply, water treatment, public buildings, structures and facilities and who deliver solid waste services which are essential to serve our community;
- AND WHEREAS it is in the public interest for the citizens, civic leaders and children in the community to gain knowledge of and to maintain an interest and understanding of the importance of public works programs in their respective communities;
- AND WHEREAS the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform
- NOW THEREFORE I, Glenn McLean, Mayor of the Town of Drayton Valley, do hereby proclaim May 22-26, 2017, as National Public Works Week in the Town of Drayton Valley and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials and employees make every day to our health, safety, comfort, and quality of life.

Glenn McLean  
MAYOR

DATED at Drayton Valley, AB  
this 17<sup>th</sup> day of May, 2017.

## SECTION: 7

ITEM: 7.1	Appointment of Weed Inspectors for 2017
Department:	Public Works
Presented by:	Councillor Doerksen
Support Staff:	Ron Fraser, Director of Engineering and Development

**BACKGROUND:**

As per the Agreement entered into on April 25, 2016, and in effect until December 31, 2018, between the two municipalities, the Town of Drayton Valley has requested Brazeau County to provide weed control inspection services within the Town. It is the desire of the parties of this Agreement that the level of weed control within the Town of Drayton Valley and Brazeau County is consistent, accurate, and equitable, while protecting the environmental conditions of all parcels.

In accordance with Section 7 (1) and 9 of the *Alberta Weed Control Act*.

## Municipal inspectors

7(1) A local authority shall appoint inspectors to enforce and monitor compliance with this *Act* within the municipality.

Municipal inspectors – joint authority

9 An inspector appointed by a municipality may, with the consent of the local authority of another municipality, enforce and monitor compliance with this *Act* within the other municipality.

Weed Control...19/2010.

The following Weed Inspector appointments are expected to be made at the Brazeau County Council Meeting May 16<sup>th</sup>, 2017: Sean Allen, Tara McGinn and Jessa Muth.

In order to provide weed inspection services, Town Council is being asked to appoint the above individuals for the 2017 season.

**OPTIONS:**

- A. That Council appoint Sean Allen, Tara McGinn and Jessa Muth as the Weed Inspectors for the Town of Drayton Valley for 2017 as per the *Alberta Weed Control Act*.
- B. That Council decline to appoint Brazeau County personnel as Weed Inspectors and direct Administration to \_\_\_\_\_.

**MOTION:**

That Council \_\_\_\_\_.

		<b>SECTION:</b>	<b>7</b>
<b>ITEM: 7.2</b>	<b>Automated Traffic Enforcement Fund Allocations</b>		
<b>Department:</b>	<b>Administration</b>		
<b>Presented by:</b>	<b>Councillor Fredrickson</b>		
<b>Support Staff:</b>	<b>Dwight Dibben, CAO</b>		

**BACKGROUND:**

Automated Traffic Enforcement Fund Allocation Policy, A-04-14, requires that up to 50% of the Automated Traffic Enforcement (ATE) Program's net revenue is to be attributed to a "Safe and Healthy Community Fund Allocation" and that up to 40% of the ATE Program's net revenue is to be attributed to a Life-Cycle Capital Replacement Plan. Of the allotment for 2017, \$94,275.00 remains in the Safe and Healthy Community Fund Allocation while \$115,000.00 is available in the Life-Cycle Capital Replacement Fund.

The Policy requires that all applications to the Safe and Healthy Community Fund Allocation have to be reviewed to confirm that they:

- a. benefit the safety or health of the community as a whole, or a specific major group within the community;
- b. not duplicate past or present local services, unless a need to do so can be demonstrated;
- c. provide equal access to the service, without discrimination;
- d. not already be receiving direct or indirect support from the Town for the service;
- e. address an identified safety or health need in the community and contribute to the common health or safety of the community; and
- f. recognize the Town's contribution to the stated service.

Requests for funding under the Life-cycle Capital Replacement Plan are to be reviewed to ensure that they provide for the management of the ongoing needs of the Town's existing and future physical assets, ensure the economical, efficient, and effective performance of the assets and focus on assets relative to the safety and health of the community.

The following is a brief summary of the applications:

**Application 1 – Brighter Futures Baby Essentials Program**

During the February 22, 2017, Regular Meeting of Council, Council discussed a request from Brighter Futures for \$10,000.00 in funding over a three-year period for their Baby Essentials Program. The following resolution was made:

**AMENDED RESOLUTION #038/17**

Councillor Fredrickson moved that Council pledge to support the coupon portion of the Baby Essentials Program offered through Brighter Futures for a three-year period from the Safe and Healthy Community Fund Allocation, pending confirmation of the additional funding required.

**CARRIED**

Brighter Futures has responded to the request for funding confirmation regarding the coupon portion of the Baby Essentials Program, as referenced in the attached letter.

The request is for \$10,000.00, from the Safe and Healthy Community Fund Allocation, for the coupon portion of the Baby Essentials Program.

**Application 2 – Healthy Communities Coalition**

Funding is being requested for the Dinner and Dialogue session which was held on April 4, 2017, concerning emergency preparedness for the community. The request is for \$1,221.91, from the Safe and Healthy Community Fund Allocation, to assist with the costs associated with hosting the function.

**Application 3 – Administrative Request – Emergency Generator**

Town Administration has submitted a request to purchase and install an 100KW Natural Gas backup generator for the Civic Centre Building. This will ensure data continuity for municipal operations and that the Civic Centre will be functional as an Emergency Coordination Centre in the event of an emergency or disaster. The request is for \$66,497.20 from the Life-Cycle Capital Replacement Plan

Attached for Council's information are the full applications and details, and the following options are available for Council's consideration:

**OPTIONS**

**APPLICATION 1:**

- A. That Council award \$10,000.00 as a lump sum from the Safe and Healthy Community Fund Allocation toward the coupon portion of the Baby Essentials Program, offered through Brighter Futures over the next three years, 2017-2019. This funding approval is contingent on Brighter Futures securing the necessary additional revenue to provide the Program. Should the Baby Essentials Program discontinue as a result of the inability to secure additional funding, grant funds are to be returned to the Town of Drayton Valley.
- B. That Council award \$\_\_\_\_\_ as a lump sum from the Safe and Healthy Community Fund Allocation toward the coupon portion of the Baby Essentials Program, offered through Brighter Futures over the next three years, 2017-2019. This funding approval is contingent on Brighter Futures securing the necessary additional revenue to provide the Program. Should the Baby Essentials Program discontinue as a result of the inability to secure additional funding, grant funds are to be returned to the Town of Drayton Valley.
- C. That Council decline allocating funding from the Safe and Healthy Community Fund Allocation toward the Brighter Futures Baby Essentials Program.



**APPLICATION 2:**

- A. That Council award \$1,221.91 from the Safe and Healthy Community Fund Allocation for the Emergency Preparedness Dinner and Dialogue Event hosted by the Healthy Communities Coalition.
- B. That Council award \$ \_\_\_\_\_ from the Safe and Healthy Community Fund Allocation for the Emergency Preparedness Dinner and Dialogue Event hosted by the Healthy Communities Coalition.
- C. That Council decline the funding request from the Healthy Communities Coalition for the Emergency Preparedness Dinner and Dialogue Event through the Safe and Healthy Community Fund Allocation.

**APPLICATION 3:**

- A. That Council award \$66,497.20 from the Life-Cycle Capital Replacement Fund toward the purchase and installation of an emergency generator at the Civic Centre.
- B. That Council award \$ \_\_\_\_\_ from the Life-Cycle Capital Replacement Fund toward the purchase and installation of an emergency generator at the Civic Centre.
- C. That Council decline allocating funding from the Life-Cycle Capital Replacement Fund toward the purchase and installation of an emergency generator at the Civic Centre.

**MOTION:**

Application 1:

I move that Council \_\_\_\_\_.

Application 2:

I move that Council \_\_\_\_\_.

Application 3:

I move that Council \_\_\_\_\_.



RECEIVED  
Dec 14/16 RB

December 06, 2016

### **Proposal for funding for Baby's Essentials Program**

To whom it may concern:

Brighter Futures Family Resource Society (1994) and staff provides information, encouragement, programming and individual and family support in response to the life situations that families may find particularly challenging. Programs are designed to increase access to needed services, to improve social /emotional /physical development of children through interactive programming, and to help parents prevent or resolve problems, develop new skills, and learn how to participate more effectively in their children's development.

We provide our communities with a wide range of programs which are mainly funded through Public Health Agency of Canada and Alberta Child and Family Services. However, there are other services and programs we provide which do not have any provincial or federal funding.

Baby's Essentials is one of those unfunded programs. Baby's Essentials is a collaborative project between Brighter Futures Family Resource Society and community support found through fundraising efforts. This program is for families who need extra support to ensure the health and happiness of their babies. Baby's Essentials provides coupons to participating families on a monthly basis if qualified, in order to purchase nutritional assistance (milk, fruits or vegetables) for nursing mothers, diapers, or formula. Families fill out an application form and a screening tool is used to determine eligibility for the program. Families also receive information packages which contain brochures detailing other services, agencies, and programs available within Drayton Valley and the surrounding area, with the hope that the families will access these services to improve quality of life.

The Baby's Essentials program allows for an immediate relief of need. Brighter Futures can only provide this much needed support as long as there is funding. Provision of the immediate financial assistance for these families is a success for the program as it can lead to:

- Babies thriving
- Families being able to provide their babies with the essentials
- Families being relieved of some of the stress of financial insecurity
- Families feeling supported in their community
- Families sense of mental well-being is positively impacted
- Families are encouraged to make connections to the other agencies and services
- Community is embraced as families feel supported and start to attend groups and access services, and these families feel a sense of belonging and in turn want to improve and give back to their community.



We have helped over 220 individual families in the past three years and expect to impact 300 more in the next three years. We take referrals from multiple agencies within our community for short term and one- time emergency assistance from the program.

We are currently seeking funding for the next three years (May 1, 2017 to April 30, 2020). In order to access other funding sources, a definitive community contribution is required. We are projecting a cost of \$75600.00 for the program to continue for another three years. Our organizations staff has volunteered their time over the past four years to ensure the family's needs were met.

However, due to the increase in need, the time it takes for program and client processing has taken on a life of its own. Going forward, we will make allowances for staff and bookkeeping time to be paid.

We are requesting that the Safe and Healthy Communities Allocation contribute \$10,000.00 toward the cost of this programs operation over the next three years. These funds will be pooled with the other funder's dollars where not less than \$70200.00 will be paid out in direct client services.

Brighter Futures has already requested funding from Pembina Pipeline, Weyerhaeuser, and will be submitting a request for continued funding from our previous donor, HRJ Consulting. Our current financials are available upon request for the accounting of the last three years for this program, as well as reporting on past funding and the outcomes of the program.

Should you require letters of support for the program or any of Brighter Futures Family Resource Society's great community work, I will be happy to request them.

I look forward to your response and if you require additional information please do not hesitate to call myself, Jane Berggren or Tara Gorman at 780-514-5070.

Sincerely,

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Jane Berggren  
Executive Director  
Brighter Futures Family Resource Society  
Drayton Valley, AB  
[director@brighter-futures.ca](mailto:director@brighter-futures.ca)



Drayton Valley (780) 514-5070  
Toll Free: 1-877-330-8808  
Facsimile: (888) 273-1051



Page 20 of 72  
4743 46 Street  
PO Box 6547 Drayton Valley, AB  
T7A 1R9  
Email: info@brighter-futures.ca  
Website: www.brighter-futures.ca

March 15, 2017

**Re: Brighter Futures Family Resource Society Baby's Essentials Program  
Safe and Healthy Community Fund Allocation**

**RECEIVED**  
Mar 16, 2017

Dear Mr. Dibben,

I am writing this letter in response to the emailed letter of March 8, 2017 regarding the Safe and Healthy Community Fund Allocation. Brighter Futures Family Resource Society would like to express our gratitude for the commitment of funds for our program.

In regard to the additional information in support of the funding request for the Baby's Essentials program ( which has been running for more than four years on private donations, solicited donations, fundraising and grants through a consultation process), I hope the following information helps with the presentation to Council for review.

At this time we have no secured funding. We are near the end of a previous funding source and are now using up donations that were made to the program over the past year. These donations will not last long and we worry that the dollars will be gone before new dollars can be secured.

We are currently in the process of application or under review from various funding sources. Our application to Pembina Pipeline for \$10000 was declined although the program "did fit their criteria for funding". We have an additional \$10000 in requests through two separate applications (one corporate and one local) and are mid process of a \$50000 request through a grant consultation firm. If our community is unable to commit funding support of this program, the Baby's Essentials program may not be eligible for grants from our past donors. This would result in the unfortunate discontinuation of the Baby's Essentials Program.

Without confirmation of funding amounts, I am only able to address our projections for expenditures based on past years' expenses.

Total Budget: \$80100

Baby's Essentials: May 1, 2017 to April 30, 2020

Year 1: Monthly Direct Client Expenditure: \$ 2100 (28 clients/month @\$75.00 each) = \$25200

Year 2: Monthly Direct Client Expenditure: \$ 2100 (28 clients/month @\$75.00 each) = \$25200

Year 3: Monthly Direct Client Expenditure: \$ 2025 (27 clients/month @\$75.00 each) = \$24300

Total Coupon Cost \$74700

Administration: In Kind = \$ 2400/three year term

Program Manager: \$3600/three year term

Accounting: \$1800/three year term

If you require further information, please do not hesitate to contact me at 780-514-5070 or 780-202-2477 or at the email below.

Sincerely,

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Jane Berggren  
Executive Director  
[director@brighter-futures.ca](mailto:director@brighter-futures.ca)  
Brighter Futures Family Resource Society

# **Healthy Communities Coalition Proposal: Community Emergency Preparedness Dinner and Dialogue**

**Original submission: February 22, 2017**

**Revised Submission: April 27, 2017**



Produced By:  
Jessica Doucette BScN RN  
School and Community Health Facilitator  
Chair of Healthy Communities Coalition

## PLAN

**To host a Stakeholder Dinner and Dialogue to discuss Emergency Preparedness in relations to each other and in relation to general community awareness and preparedness.**

*The purpose is to create an opportunity for stakeholders to identify key messages for general community EP and to provide stake holders with an opportunity to discuss their EP plans in connection with others to identify possible gaps and need for follow up.*

### **Background Information:**

This project is part of the Injury Prevention (IP) Subcommittee under the Healthy Communities Coalition. This subcommittee was struck in September 2016 in order to address traffic and other safety concerns within the community. At the first meeting Emergency Preparedness (EP) was brought to the table as something of great concern to the attending RCMP members.

It was determined that EP should be addressed due to timing of fires in Fort McMurray (teachable moment and community readiness) and the impact this disaster had on the local area as a relief centre. Although traffic safety was still seen as a priority exactly what the community values in traffic is unknown. The two ideas merged into a unique strategy to address EP and traffic safety.

### **Plan:**

- 1) Asses community Emergency Preparedness knowledge and current practice
  - a. Conversations with stakeholder representatives and IP subcommittee - what has been done, what needs to be included in communication and plans for community etc..
  - b. Traffic Survey identifying traffic priorities will be created as a part of EP entry form for prizes.
- 2) Host a Community Dinner and Dialogues with identified stakeholders to:
  - a. Engage stakeholders (industry, business, municipalities, services etc..) in exploring existing Emergency Preparedness (EP) with focus on community communication and egress.
  - b. Facilitate follow up with stakeholders to address gaps
- 3) Hire Communication Consultant to develop an EP communication plan with stakeholders for partners and community as a whole (general public)
  - a. Communication would include awareness about: 72 hour preparedness, egress routes, contact information and terminology.
- 4) Community engagement



- a. Offer to schools an EP presentation and challenge (11 schools, 11 presentations and challenges). Student EP challenge includes completion of traffic survey with families upon submission for prize draw.
  - b. Schools will receive EP packages for student prizes
  - c. Conduct a community wide survey regarding traffic safety priorities and knowledge in conjunction with an EP community challenge. Completion of survey equals entry into prize draw.
  - d. Survey will be available online through municipal partners and through paper copies that will be collected at municipal buildings.
- 5) EP Communication Plan
- a. Will be shared with residents of Drayton Valley, Village of Breton and Brazeau County.
- 6) Create a local traffic safety plan - Developed by Healthy Communities Coalition - Traffic Safety subcommittee
- a. Collection of data from Traffic Safety surveys
  - b. Identify key traffic concerns for community
  - c. Develop a community Traffic Safety Plan - align with ATS 2015 or any future provincial traffic safety plans - connect/build on community points of support/buy-in.

A grant from the Alberta Traffic Safety Fund was obtained for \$16914.80 in January 2017.

**Request:**

The Injury Prevention Subcommittee would like to request funds to support the Dinner and Dialogue part of the plan. The Traffic Safety grant has not been allocated to be spent on this portion of the plan.

This would include travel and honorarium for one guest speaker from Fort McMurray, venue and catering for event.

***We are requesting that in the spirit of collaboration that both the Town of Drayton Valley and the Brazeau County both provide funding for this very worthy event. We are requesting and equal split between the two municipalities for the Dinner and Dialogue expenses.***

***Total mount requested: \$2443.82 split between Drayton Valley and Brazeau County =***

**Requested amount \$1221.91**

Proposed Event:

Date: April 4, 2016

Time: 1730-2030

Guests: 40-60 by invitation only

Location: MCC

**Speakers:**





We have secured one guest speaker from Fort McMurray to provide an on the ground account of the fires. She is only requesting flight and our committee would like to give her an honorarium to put towards her community rebuild as she has refused any further money for her presentation.

We are working on another speaker from the Emergency Management perspective. This is yet to be decided but we are working with the Alberta Government to select a speaker free of charge.

Guest Speaker Bio: Lisa Hilsenteger

Lisa has worked with Fort McMurray Catholic Schools for all of her 28 years of teaching. After spending the first 5 years teaching in elementary, she moved to Junior High and enjoyed all 14 years working with teenagers. The move to administration fell in her lap and she took the leap of faith spending 2 years as a vice-principal in elementary, and 3 years in high school, until she accepted the position of Principal at Father Turcotte School. She spent her 38th year anniversary of living in Fort McMurray on a yellow school bus running from the wildfire known as "The Beast". Lisa attributes her ability to make tough decisions on that day to having built strong relationships with her staff and the school families. She is now Principal at Holy Trinity High School and continues to live in Fort McMurray with her husband and two grown children as they help to rebuild the community.

**Description:** The third of May started like any other school day, but when the town of Fort McMurray was under evacuation order a few short hours later, this principal was faced with decisions that would see her lead a school bus with students and community members through the fire and back. Follow Lisa's story as the daily responsibilities teachers have for the wellbeing of their students, and the school's role in the community, take on extreme importance in extraordinary circumstances.

For more information please contact our Chair

Jessica Doucette  
780-621-3435

[Jessica.doucette2@albertahealthservices.ca](mailto:Jessica.doucette2@albertahealthservices.ca)

## Healthy Communities Coalition (HCC) Emergency Preparedness Dinner and Dialogue April 4, 2017 Summary

### **Overview of the Dialogue:**

The purpose of the dialogue was to bring together as many stakeholders from the Drayton Valley region who are key responders and who would be most affected by an emergency. The dialogue session gave the opportunity to share strengths, concerns, and education about what is in place and where the gaps for emergency response are in the community.

During the dialogue session attendees were asked to sit at assigned tables to encourage multi stakeholder conversation and input at the table. Facilitators from the HCC's Injury Prevention subcommittee organizing the event were at each table encouraging participation and documenting the discussion.

The attendees were asked four questions to gather their thoughts and ideas regarding emergency preparedness in the Drayton Valley region. The questions were:

- 1) What did the presentations by tonight's speakers get you thinking about? What is really sticking with you from their presentations?
- 2) Where are our vulnerabilities as a community when it comes to a major emergency?
- 3) Where are our strengths?
- 4) What are some key messages we need to provide our community to ensure they are prepared for a major emergency?

### **Summary of the information collected from the dialogue:**

The information presented is organized by the questions asked during the dialogue.

- 1) What did the presentations by tonight's speakers get you thinking about? What is really sticking with you from their presentations?

Lisa Hilsenteger's presentation promoted thoughts about personal emergency preparedness. How prepared am I to support myself, family and pets through an emergency? Do I know egress routes? What communication plans are in place to update loved ones of location if separated? Lisa's presentation also reinforced how quickly decisions have to be made and we are on our own making those decisions. People also wondered how prepared the region is for an emergency, especially around communication.

John Lamb's presentation provided education regarding AEMA's role in an emergency. Attendees were thinking about what is the community's emergency preparedness plan?

- 2) Where are our vulnerabilities as a community when it comes to a major emergency?

Communication of an emergency and ongoing response was the predominant vulnerability indicated by the participants. Egress and how to evacuate seniors, and community members with disabilities was also discussed as a vulnerability. Dialogue also occurred around a lack of Emergency Preparedness awareness and education in the community. People talked about

organizations having their own emergency response plans but how do these plans support each other and what happens once they are outside of their organizations plan?

3) Where are our strengths?

The resounding response to this question is “Pulling Together”. Attendees indicated that the resources the oil and gas industry provides would strengthen the community’s response. The people trained in emergency response available within the region is an asset.

4) What are some key messages we need to provide our community to ensure they are prepared for a major emergency?

How the community will be communicated with during an emergency, 72 hour kits, escape route planning, we are responsible for our emergency response.

<b><u>Synopsis of the cards provided:</u></b>	Yes	No	N/A
Does your organization have an emergency plan?	32	1	1
If yes, does your organization/company practice this plan?	22	11	1
Does your plan include evacuation beyond your community/company site?	10	20	4
Do you support a coordinated integrated emergency plan for your community?	31	2	1
Do you feel personally prepared for an emergency at home?	13	21	

Comments summary:

Drayton Valley Hospitality and Tourism Authority-you think you are prepared until you are part of an evacuation, then you realize you are NOT prepared.

Town of Drayton Valley-We require more events like these to raise awareness and resolve issues. Share stories and successes.

Wild Rose School Division-Valuable, essential learning!

AB Office of Traffic Safety-Drayton Valley, Brazeau, Breton communities are leading in safety!

AB Heath Services Addiction and Mental Health-It doesn’t feel like we practice enough.

Pembina Pipeline-Our oilfield emergency plans primarily deal with shelter in place or minor evacuations into nearest community in this area.

Emergency Preparedness Expenses	Category	Amount	Actual
<b>Community Project</b>			
	Communcations Consultant	\$7,324.80	TBD
			\$4089.58 (EP kits) \$2000.42
	EP kits for schools and community	\$6,090.00	(Tablets)
	Advertising	\$500	TBD
	Education resources	\$3,000	TBD
	<b>Community Total</b>	<b>\$16,915</b>	
<b>Dinner and Dialogue Event</b>			
	Facility rental	\$420	\$817
	D+ D Supplies (miscelanious)	\$0	\$32
	Food *based on 60 attendees	\$1,500	\$1,053.00
	Guest speaker room	\$200	\$153
	Guest speaker flight	\$600	\$292.16
	Gues speaker honorarium	\$250	\$250
	Guest speaker car rental	\$120	\$90
	Event Insurance	\$200	\$60
	<b>Event Total</b>	<b>\$3,290</b>	<b>\$2,746.67</b>
	<b>Project Total</b>	<b>\$19,974.80</b>	

Emergency Preparedness Funding	Source	Amount Requested	Amount Granted
	Alberta Traffic Safety Fund	\$16,914.80	\$16,914.80
	Town of Drayton Valley	\$1,222	?
	Brazeau County*	\$1,403	\$1,403
	PAOG (accomodations/rental car Lisa)	\$242.85	\$243
	Victim Services	\$60	\$60
	<b>Total Funds</b>		
* funding was provided prior to final budget, to be reimbursed \$181.09 to balance municipal contributions			

Emergency Preparedness In-Kind support		
	Committee Members (12 professionals)	\$11,520
	<b>Total</b>	<b>\$11,520</b>

The purpose of this request is to acquire a 100 Kilowatt Natural Gas backup generator for the Civic Centre building.

The reasoning is as follows:

- The Civic Centre is the selected location for the Emergency Coordination Centre for the entire Town of Drayton Valley in the event of Emergency or Disaster. Having a continued source of power will allow emergency response coordination as well as recovery efforts to be coordinated. This directly affects each and every member of the community as the purpose of centre is to ensure life safety, incident stabilization, environment protection and economic business continuance.
- The Civic Centre is the data hub for all municipal communications. All fibre connections from municipal buildings such as the CETC and Omniplex terminate at the Civic Centre. Being able to keep this hub powered will prevent loss of network file, phone system and internet capability. The Civic Centre hub is also used for alarm system communications backbone.
- The internet connection from Parkland County Dispatch Centre to all Drayton Valley Brazeau County Fire Services runs through the Civic Centre. Today without backup power, a power failure at the Civic Centre prevents 911 calls from being dispatched to the Fire services directly affecting response times to the public.

There are several components to setting up a Backup Power Solution. These consist of:

- 1) The generator itself
- 2) The location prep and generator pad setup
- 3) Plumbing fuel to the generator
- 4) The power transfer switch
- 5) All electrical wiring to from the generator to the transfer switch and from the transfer switch to the building itself

Below is the breakdown of the cost for the implementation of a 100Kw generator:

Location Prep - Concrete pad	\$3,520.00
100 Kw Generator	\$37,897.20
Transfer Switch 600Amps	\$6,930.00
Natural gas fuel plumbing	\$1,320.00
Upgraded gas regulator and meter	\$3,850.00
Electrical Wiring	\$11,000.00
Picker unit to place generator on pad	\$990.00
Fencing around generator	\$990.00
<b>Total Implementation cost</b>	<b>\$66,497.20</b>

Kindest regards,



**Denis Poulin B.Tech EM, PCP**

**Workplace Safety Coordinator & Director of Emergency Management**

Town of Drayton Valley

5120-52 Street, Box 6837 Drayton Valley, AB T7A 1A1

**Phone** 780-514-2526

**Cell** 780-898-8050

**Fax** 780-542-5753

**Email** [safetycoordinator@draytonvalley.ca](mailto:safetycoordinator@draytonvalley.ca)



## **GENERATOR SYSTEM QUOTATION**

**16-01525**

DATE :	20-Mar-17	ENGINEER :	
CUSTOMER :	DRAYTON VALLEY	PROJECT :	DRAYTON VALLEY TOWN OF
ATTENTION :		LOCATION :	Drayton Valley

In accordance with our understanding of the project requirements and based on the following information received,  
we are pleased to offer you the following equipment and services for your consideration;

### **EXCEPTIONS & CLARIFICATION**

- \* No fuel, fuel piping or exhaust piping
- \* Permits and Installation of generator set including loose ship items will be the responsibility of others
- \* Coordination study and any product changes as a result of same will be responsibility of others
- \* Unit not configured to meet CAN/CSA-C282 standard for life safety
- \* Required fuel pressure: 11" - 14" H2O at Full Load
- \* Site to provide location and access for load bank placement within 50 feet of load bank connection point
- \* Gaseous fuelled units with factory enclosure have open bottoms for placement on concrete slab

GENERATOR :	QTY	MAKE	MODEL	KW	RATING	FUEL	VOLTAGE	PHASE	RPM
	1	Generac	SG080	80	Standby	Natural Gas	120/208	3	1800

**In addition to the standard factory features and accessories, the generator will include the following major items:**

- \* Tight fitting Weather Proof enclosure .
- \* Generator mounted auto start control panel
- \* 21 light remote annunciator panel - shipped loose
- \* Alternator to meet 130 temperature rise
- \* Alternator strip heater
- \* 110AH 925 CCA Batteries, rack & cables
- \* Battery charger - 10 Amp
- \* Battery heating pad(s)
- \* Coolant heater-1500 Watts
- \* Oil pan heater
- \* Critical grade silencer - installed inside enclosure
- \* Main line circuit breaker - 300A - thermal magnetic - 80% rated - c/w alarm contacts
- \* Fan and belt guards
- \* First fill of engine oil & antifreeze
- \* Manuals
- \* CSA approval or equivalent
- \* 2-year standard factory warranty

### **SERVICES:**

- \* Standard factory testing
- \* Freight (by TPL choice) prepaid to location site perimeter, unloading and protection at site by others
- \* Start-up inspection c/w building load test and instruction performed during regular business hours
- \* One site visit allowed. Premiums will be charged for additional and/or after hour visits.

**NET PACKAGE PRICE : \$33,252 CDN - All taxes extra**

**Terms :**

- Price valid for 30 days
- Balance due in full prior to start-up
- Net 30 days OAC
- Standard Total Power Terms and Conditions of Sale apply - contact office for details

**Shipment : \* Up to 6-7 weeks after release of order and/or approved shop drawings. Please confirm at time of order.**

Thank you for the opportunity to bid on this project. Please do not hesitate to call if we can be of further assistance.

Sincerely,  
Allain Malo  
Territory Manager

### STANDBY POWER RATING

80 kW, 100 kVA, 60 Hz

### PRIME POWER RATING\*

72 kW, 90 kVA, 60 Hz



\*Built in the USA using domestic and foreign parts

\*EPA Certified Prime ratings are not available in the U.S. or its Territories.

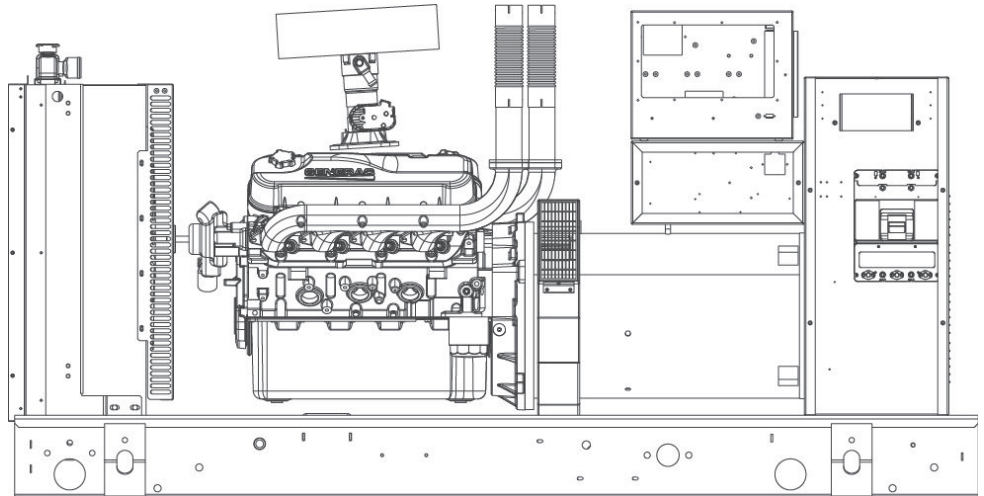


Image used for illustration purposes only

### CODES AND STANDARDS

Generac products are designed to the following standards:



UL2200, UL508, UL142, UL498



NFPA70, 99, 110, 37



NEC700, 701, 702, 708



ISO9001, 8528, 3046, 7637,  
Pluses #2b, 4



NEMA ICS10, MG1, 250, ICS6, AB1



ANSI C62.41



IBC 2009, CBC 2010, IBC 2012, ASCE 7-05,  
ASCE 7-10, ICC-ES AC-156 (2012)

### POWERING AHEAD

For over 50 years, Generac has led the industry with innovative design and superior manufacturing.

Generac ensures superior quality by designing and manufacturing most of its generator components, including alternators, enclosures and base tanks, control systems and communications software.

Generac's gensets utilize a wide variety of options, configurations and arrangements, allowing us to meet the standby power needs of practically every application.

Generac searched globally to ensure the most reliable engines power our generators. We choose only engines that have already been proven in heavy-duty industrial application under adverse conditions.

Generac is committed to ensuring our customers' service support continues after their generator purchase.

## STANDARD FEATURES

### ENGINE SYSTEM

#### General

- Oil Drain Extension
- Air Cleaner
- Fan Guard
- Stainless Steel flexible exhaust connection
- Factory Filled Oil & Coolant
- Radiator Duct Adapter (open set only)
- Critical Exhaust Silencer (enclosed only)

#### Fuel System

- Flexible fuel line - NPT Connection
- Primary and secondary fuel shutoff

#### Cooling System

- Closed Coolant Recovery System
- UV/Ozone resistant hoses
- Factory-Installed Radiator
- 50/50 Ethylene glycol antifreeze
- Radiator drain extension

#### Engine Electrical System

- Battery charging alternator
- Battery cables
- Battery tray
- Rubber-booted engine electrical connections
- Solenoid activated starter motor

### ALTERNATOR SYSTEM

- UL2200 Genprotect™
- Class H insulation material
- 2/3 Pitch
- Skewed Stator
- Brushless Excitation
- Sealed Bearings
- Amortisseur winding
- Full load capacity alternator

### GENERATOR SET

- Internal Genset Vibration Isolation
- Separation of circuits - high/low voltage
- Separation of circuits - multiple breakers
- Wrapped Exhaust Piping
- Standard Factory Testing
- 2 Year Limited Warranty (Standby rated Units)
- 1 Year Warranty (Prime rated units)
- Silencer mounted in the discharge hood (enclosed only)

### ENCLOSURE (IF SELECTED)

- Rust-proof fasteners with nylon washers to protect finish
- High performance sound-absorbing material (L1 & L2)
- Gasketed doors
- Stamped air-intake louvers
- Air discharge hoods for radiator-upward pointing
- Stainless steel lift off door hinges
- Stainless steel lockable handles
- Rhino Coat™ - Textured polyester powder coat

### CONTROL SYSTEM



#### Control Panel

- Digital H Control Panel - Dual 4x20 Display
- Programmable Crank Limiter
- 7-Day Programmable Exerciser
- Special Applications Programmable PLC
- RS-232/485
- All-Phase Sensing DVR
- Full System Status
- Utility Monitoring
- Low Fuel Pressure Indication
- 2-Wire Start Compatible
- Power Output (kW)
- Power Factor
- kW Hours, Total & Last Run

- Real/Reactive/Apparent Power
- All Phase AC Voltage
- All Phase Currents
- Oil Pressure
- Coolant Temperature
- Coolant Level
- Engine Speed
- Battery Voltage
- Frequency
- Date/Time Fault History (Event Log)
- Isochronous Governor Control
- Waterproof/sealed Connectors
- Audible Alarms and Shutdowns
- Not in Auto (Flashing Light)
- Auto/Off/Manual Switch
- E-Stop (Red Mushroom-Type)
- NFPA110 Level I and II (Programmable)
- Customizable Alarms, Warnings, and Events
- Modbus protocol
- Predictive Maintenance algorithm
- Sealed Boards
- Password parameter adjustment protection

- Single point ground
- 15 channel data logging
- 0.2 msec high speed data logging
- Alarm information automatically comes up on the display

#### Alarms

- Oil Pressure (Pre-programmable Low Pressure Shutdown)
- Coolant Temperature (Pre-programmed High Temp Shutdown)
- Coolant Level (Pre-programmed Low Level Shutdown)
- Low Fuel Pressure Alarm
- Engine Speed (Pre-programmed Over speed Shutdown)
- Battery Voltage Warning
- Alarms & warnings time and date stamped
- Alarms & warnings for transient and steady state conditions
- Snap shots of key operation parameters during alarms & warnings
- Alarms and warnings spelled out (no alarm codes)



## CONFIGURABLE OPTIONS

### ENGINE SYSTEM

#### General

- Engine Block Heater
- Oil Heater
- Air Filter Restriction Indicator
- Stone Guard (Open Set Only)
- Critical Exhaust Silencer (Open Set Only / Standard on Ultra Low Emissions Option)

#### Electrical System

- 10A & 2.5A UL battery charger
- Battery Warmer

### ALTERNATOR SYSTEM

- Alternator Upsizing
- Anti-Condensation Heater
- Tropical Coating
- Permanent Magnet Excitation

### CIRCUIT BREAKER OPTIONS

- Main Line Circuit Breaker
- 2nd Main Line Circuit Breaker
- Shunt Trip and Auxiliary Contact
- Electronic Trip Breaker

## ENGINEERED OPTIONS

### ENGINE SYSTEM

- Fluid containment Pans
- Coolant heater ball valves

### ALTERNATOR SYSTEM

- 3rd Breaker Systems

### CONTROL SYSTEM

- Spare inputs (x4) / outputs (x4) - H Panel Only
- Battery Disconnect Switch

### GENERATOR SET

- Gen-Link Communications Software (English Only)
- Extended Factory Testing (3 Phase Only)
- IBC Seismic Certification
- 8 Position Load Center
- 2 Year Extended Warranty
- 5 Year Warranty
- 5 Year Extended Warranty

### ENCLOSURE

- Standard Enclosure
- Level 1 Sound Attenuation
- Level 2 Sound Attenuation
- Steel Enclosure
- Aluminum Enclosure
- 12 VDC Enclosure Lighting Kit
- 120 VAC Enclosure Lighting Kit
- AC/DC Enclosure Lighting Kit
- Door Alarm Switch

### GENERATOR SET

- Special Testing
- Battery Box

### ENCLOSURE

- Motorized Dampers
- Enclosure Ambient Heaters
- 150 MPH Wind Kit

### CONTROL SYSTEM

- 21-Light Remote Annunciator
- Remote Relay Board (8 or 16)
- Oil Temperature Sender with Indication Alarm
- Remote E-Stop (Break Glass-Type, Surface Mount)
- Remote E-Stop (Red Mushroom-Type, Surface Mount)
- Remote E-Stop (Red Mushroom-Type, Flush Mount)
- Remote Communication - Bridge
- Remote Communication - Ethernet
- 10A Run Relay
- Ground Fault Indication and Protection Functions

## RATING DEFINITIONS

**Standby** - Applicable for a varying emergency load for the duration of a utility power outage with no overload capability.

**Prime** - Applicable for supplying power to a varying load in lieu of utility for an unlimited amount of running time. A 10% overload capacity is available for 1 out of every 12 hours. The Prime Power option is only available on International applications. Power ratings in accordance with ISO 8528-1, Second Edition

APPLICATION AND ENGINEERING DATA

ENGINE SPECIFICATIONS

General

Make	Generac
Cylinder #	8
Type	V
Displacement - L (cu In)	7.94L (489)
Bore - mm (in)	108.61 (4.28)
Stroke - mm (in)	107.15 (4.25)
Compression Ratio	9.5:1
Intake Air Method	Naturally Aspirated
Number of Main Bearings	5
Connecting Rods	Forged
Cylinder Head	Cast Iron
Cylinder Liners	No
Ignition	High Energy
Piston Type	Aluminum Alloy
Crankshaft Type	Forged Steel
Lifter Type	Hydraulic Roller
Intake Valve Material	Steel Alloy
Exhaust Valve Material	Stainless Steel
Hardened Valve Seats	Yes

Engine Governing

Governor	Electronic
Frequency Regulation (Steady State)	± 0.25%

Lubrication System

Oil Pump Type	Gear
Oil Filter Type	Full-flow sping-on cartridge
Crankcase Capacity - L (qts)	8.5 (8.0)

Cooling System

Cooling System Type	Pressurized Closed
Water Pump Flow -gal/min (l/min)	26 (98)
Fan Type	Pusher
Fan Speed (rpm)	2330
Fan Diameter mm (in)	558 (22)
Coolant Heater Wattage	1500
Coolant Heater Standard Voltage	120 V

Fuel System

Fuel Type	Natural Gas, Propane
Carburetor	Down Draft
Secondary Fuel Regulator	Standard
Fuel Shut Off Solenoid	Standard
Operating Fuel Pressure (Standard)	11" - 14" H <sub>2</sub> O
Operating Fuel Pressure (Optional)	7" - 11" H <sub>2</sub> O

Engine Electrical System

System Voltage	12 VDC
Battery Charging Alternator	Standard
Battery Size	See Battery Index 0161970SBY
Battery Voltage	12 VDC
Ground Polarity	Negative

ALTERNATOR SPECIFICATIONS

Standard Model	390mm
Poles	4
Field Type	Revolving
Insulation Class - Rotor	H
Insulation Class - Stator	H
Total Harmonic Distortion	<5%
Telephone Interference Factor (TIF)	<50

Standard Excitation	Brushless
Bearings	Sealed Ball
Coupling	Direct Drive
Prototype Short Circuit Test	Yes
Voltage Regulator Type	Full Digital
Number of Sensed Phases	3
Regulation Accuracy (Steady State)	±0.25%

## OPERATING DATA

### POWER RATINGS

		Natural Gas	Propane Vapor
Single-Phase 120/240 VAC @1.0pf	80 kW	Amps: 333	Amps: 333
Three-Phase 120/208 VAC @0.8pf	80 kW	Amps: 278	Amps: 278
Three-Phase 120/240 VAC @0.8pf	80 kW	Amps: 241	Amps: 241
Three-Phase 277/480 VAC @0.8pf	80 kW	Amps: 120	Amps: 120
Three-Phase 347/600 VAC @0.8pf	80 kW	Amps: 96	Amps: 96

### STARTING CAPABILITIES (sKVA)

STARTING CAPABILITIES (sKVA)								sKVA vs. Voltage Dip					
480 VAC								208/240 VAC					
Alternator	kW	10%	15%	20%	25%	30%	35%	10%	15%	20%	25%	30%	35%
Standard	80	59	88	117	147	176	205	44	66	88	110	132	154
Upsize 1	100	79	118	157	197	236	275	59	89	118	148	177	206
Upsize 2	130	116	174	232	290	348	406	87	131	174	218	261	305

### FUEL CONSUMPTION RATES\*

Natural Gas - ft <sup>3</sup> /hr (m <sup>3</sup> /hr)				Propane Vapor - ft <sup>3</sup> /hr (m <sup>3</sup> /hr)			
Percent Load		Standby		Percent Load		Standby	
25%		378 (10.7)		25%		148.0 (4.2)	
50%		570 (16.1)		50%		223 (6.5)	
75%		762 (21.6)		75%		305 (8.6)	
100%		954 (27.0)		100%		379 (10.7)	

\* Fuel supply installation must accommodate fuel consumption rates at 100% load.

### COOLING

		Standby
Air Flow (inlet air combustion and radiator)	ft <sup>3</sup> /min (m <sup>3</sup> /min)	5757 (163.0)
Coolant Flow per Minute	gal/min (l/min)	26 (98)
Coolant System Capacity	gal (l)	6.0 (22.7)
Heat Rejection to Coolant	BTU/hr	302,400
Max. Operating Ambient Temperature (before derate)	°F (°C)	122 (50)
Maximum Radiator Backpressure	in H <sub>2</sub> O	0.5

### COMBUSTION AIR REQUIREMENT

	Standby
Flow at Rated Power cfm (m <sup>3</sup> /min)	220 (6.2)

### ENGINE

		Standby
Rated Engine Speed	rpm	1800
Horsepower at Rated kW**	hp	127
Piston Speed	ft/min	1275 (389)
BMEP	psi	113

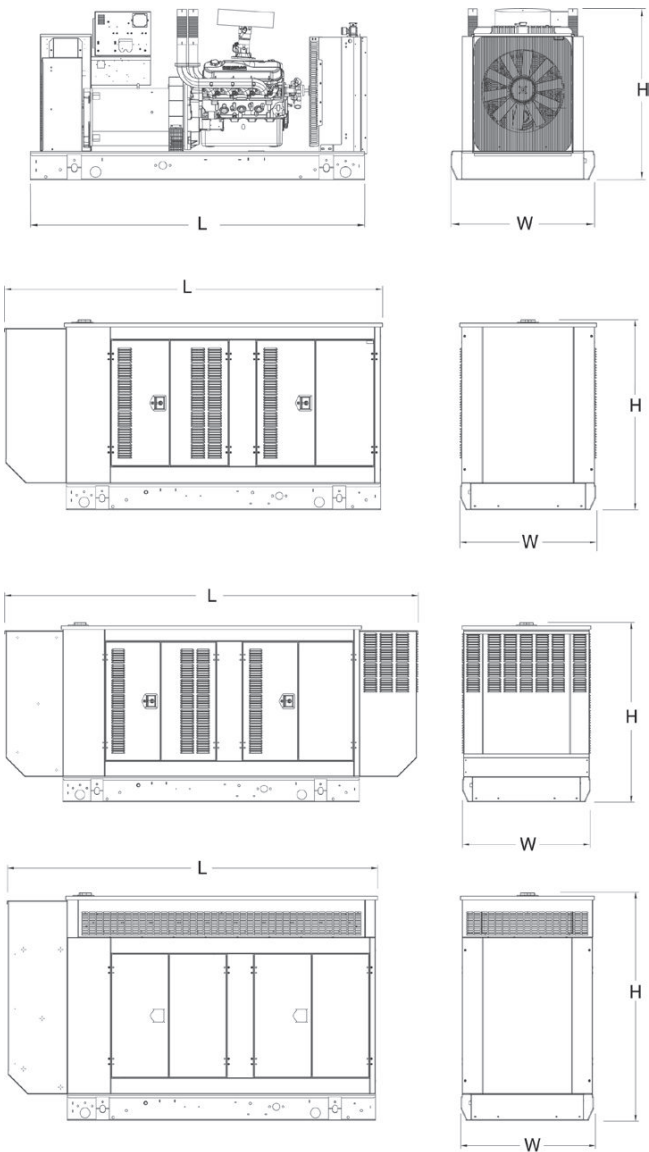
### EXHAUST

		Standby
Exhaust Flow (Rated Output)	cfm (m <sup>3</sup> /min)	636 (18)
Max. Backpressure (Post Turbo)	inHg (Kpa)	0.75
Exhaust Temp (Rated Output - post silencer)	°F (°C)	1100 (593)
Exhaust Outlet Size (Open Set)	mm (in)	2.5" I.D. Flex x 2 (NO Silencer)

\*\* Refer to "Emissions Data Sheet" for maximum bHP for EPA and SCAQMD permitting purposes.

Deration – Operational characteristics consider maximum ambient conditions. Derate factors may apply under atypical site conditions. Please consult a Generac Power Systems Industrial Dealer for additional details. All performance ratings in accordance with ISO3046, BS5514, ISO8528. and DIN6271 standards.

DIMENSIONS AND WEIGHTS\*



OPEN SET (Includes Exhaust Flex)

L x W x H in (mm)	94.2 (2394) x 40 (1016) x 47.5 (1206)
Weight lbs (kg)	2543 (1153)

STANDARD ENCLOSURE

L x W x H in (mm)	111.79 (2839.5) x 40.46 (1027.8) x 56.18 (1427)
Weight lbs (kg)	Steel: 3072 (1393) Aluminum: 2802 (1271)

LEVEL 1 ACOUSTIC ENCLOSURE

L x W x H in (mm)	129.42 (3287.2) x 40.46(1027.8) x 56.18 (1427)
Weight lbs (kg)	Steel: 3233 (1466) Aluminum: 2873 (1303)

LEVEL 2 ACOUSTIC ENCLOSURE

L x W x H in (mm)	111.81 (2840) x 40.46 (1027.8) x 68.61 (1742.8)
Weight lbs (kg)	Steel: 3360 (1524) Aluminum: 2928 (1328)

\*All measurements are approximate and for estimation purposes only.

YOUR FACTORY RECOGNIZED GENERAC INDUSTRIAL DEALER

**SECTION: 7**

<b>AGENDA ITEM: 7.3</b>	<b>Appointment to Assessment Review Board (ARB) and Composite Assessment Review Board (CARB)</b>
<b>Department:</b>	<b>Corporate Services</b>
<b>Presented by:</b>	<b>Councillor Wheeler</b>
<b>Support Staff:</b>	<b>Dwight Dibben, CAO</b>

**BACKGROUND:**

Assessment Review Board Bylaw 2010/02/B, and the subsequent Amending Bylaw 2013/11/B, establish an Assessment Review Board (ARB) and Composite Assessment Review Board (CARB) as per Part 11 of the *Municipal Government Act* (MGA). Sections 454.1 and 454.2 of the MGA require that Council:

- (a) appoint 3 persons as members to each local assessment review board; and
- (b) appoint 2 persons as members to each composite assessment review board.

Additionally, the MGA requires that Council:

- (a) prescribe the term of office of each member appointed; and
- (c) prescribe the remuneration and expenses payable to each member appointed.

In order for appointments to occur the appointees must have valid training through Municipal Affairs. Bylaw 2010/02/B stipulates that appointment terms shall be one year in length and that members will be compensated as per Town Policy for Council and Employee Reimbursement. Accordingly, Administration is recommending the appointment of Mr. Graham Long and Mr. Michael Doerksen to the Assessment Review Board and Composite Assessment Review Board.

Therefore the following options are available for Council's consideration.

**OPTIONS:**

- A. That Council appoint Mr. Graham Long and Mr. Michael Doerksen as members to the Assessment Review Board for a one year term expiring on April 30, 2018.

AND

That Council appoint Mr. Graham Long and Mr. Michael Doerksen as members to the Composite Assessment Review Board for a one year term expiring April 30, 2018.

- B. That Council decline appointments to the Assessment Review Board and Composite Assessment Review Board.

**MOTION:**

I move that Council \_\_\_\_\_.

I move that Council \_\_\_\_\_.

## Information Items

### 10.0 Information Items

Pages 38-72

10.1. Brazeau Seniors Foundation Board Minutes – March 2017	39-45
10.2. Mayor McLean's Conference Report – RMRF Municipal Law Seminar	46-48
10.3. Sustainability Committee Meeting Notes – February and March 2017	49-52
10.4. Waste Management Committee Meeting Notes – March 2017	53-55
10.5. Councillor Wheeler Conference Report - Winter Cities Shake Up	56-61
10.6. Councillor Wheeler Conference Report – North Saskatchewan Watershed Alliance Forum	62-63
10.7. RCMP Stats – April 2017	64-70
10.8. Sustainability Committee Notes – April 2017	71-72

### **MOTION:**

I move that Town Council accept the above items as information.



MEETING OF THE BOARD OF DIRECTORS  
Shangri-La Lodge, Drayton Valley  
March 10, 2017  
10:00 am

**ATTENDANCE:**

**Directors Present:**

Jeannette Vatter, Chairperson  
Janet Young, Vice-Chairperson  
Shirley Mahan  
Brandy Fredrickson,  
Sylvia Strathern

Member at Large – Drayton Valley  
Village of Breton  
Brazeau County  
Town of Drayton Valley  
Member at Large – Brazeau County

**Directors Absent:**

**Administration Present:**

Stella Keller  
Cindy Trudgian

Chief Administrative Officer  
Executive Assistant

**Guest:**

Barry Carlson  
Laura Delesalle

Auditor  
Finance Manager – B.S.F.

---

**1.0 CALL TO ORDER**

J. Vatter called the meeting to order at 10:08am

**4.1 ANNUAL AUDIT PRESENTAION – Carlson Roberts Chartered Accountants**

J. Vatter welcomed Barry Carlson to the meeting.

**4.1.1 Audit Presentation for the Brazeau Seniors Foundation**

Barry Carlson from Carlson Roberts & Seely - Chartered Accountants presented the Audited Financial Statements for the Brazeau Seniors Foundation for year ending December 31, 2016.

- Review of the engagement letter

Brazeau Seniors Foundation was given a clean report. There were no outstanding issues.

- Review of the management letter

**Resolution #17-03-01: Moved by J. Young to accept the Brazeau Seniors Foundation Audited Financial Statements for the year ending December 31, 2016 as presented.**

**Motion...Carried Unanimously**

#### **4.1.2 Audit Presentation for the Urban Housing Program**

**Resolution #17-03-02: Moved by B. Fredrickson to accept the Urban Housing Program Audited Financial Statements for the year ending December 31, 2016 as presented.**

**Motion...Carried Unanimously**

*B. Carlson left the meeting at 10:45am*

*L. Delesalle left the meeting at 11:00am*

## **2.0 AGENDA**

### **2.1 ADDITIONS TO THE AGENDA**

6.1.5 – Legal Smoking Complaint

6.1.6 – ASCHA Board Meeting – B. Fredrickson

### **2.2 APPROVAL OF AGENDA**

**Resolution #17-03-03: Moved by S. Strathern to approve the agenda with additions.**

**Motion ...Carried Unanimously**

## **3.0 APPROVAL OF MINUTES**

### **3.1 MINUTES FROM THE FEBRUARY 17, 2017 REGULAR BOARD MEETING**

**Resolution #17-03-04: Moved by J. Young to approve the minutes of the February 17, 2017 Regular Board Meeting as presented.**

**Motion ...Carried Unanimously**



**3.2 BUSINESS RISING OUT OF THE MINUTES**

*None at this time*

**4.0 FINANCIAL**

**4.1 ANNUAL AUDIT PRESENTATION – Carlson Roberts Chartered Accountants**

**4.1.1 Audit Presentation for the Brazeau Seniors Foundation**

*Moved under 1.0 Call to Order*

**4.1.2 Audit Presentation for the Urban Housing Program**

*Moved under 1.0 Call to Order*

**4.2 FINANCIAL REPORTS - Foundation**

**4.2.1 Foundation Payable Disbursements for February 2017**

**Resolution #17-03-05: Moved by S. Mahan to accept the Payable Disbursements as information.**

**Motion ...Carried Unanimously**

**4.2.1.1 Visa Payable for January 2017**

**Resolution #17-03-06: Moved by S. Strathern to accept the Visa Payable as information.**

**Motion ...Carried Unanimously**

**4.3 FINANCIAL REPORTS – Urban Housing**

**4.3.1 Urban Housing Payable Disbursements for February 2017.**

**Resolution #17-03-07: Moved by J. Young to accept the Urban Housing Payable Disbursements as information.**


**Motion ...Carried Unanimously**

**4.4 BOARD MEMBER EXPENSE**

**4.4.1 Board Member Expenses for February 2017**

**Resolution #17-03-08: Moved by S. Mahan to approve the Board Member Expenses for the month of February 2017, in the amount of \$909.38.**

**Motion ...Carried Unanimously**

A handwritten signature in black ink, located in the bottom right corner of the page. The signature is stylized and appears to be a combination of initials and a surname.

**5.0 OLD BUSINESS**

*None at this time*

**6.0 REPORTS**

**6.1 OPERATIONS REPORT**

**6.1.1 Operation's Report**

Operations Report was verbally reviewed by S. Keller.

**6.1.2 Vacancy Report**

**Resolution #17-03-09: Moved by J. Young** to accept the Vacancy Report as information.

**Motion ...Carried Unanimously**

*Break for Lunch at 12:00pm*

*Resume Meeting at 12:43pm*

**6.1.3 In-Private Session (Personnel)**

**Resolution #17-03-10: Moved by S. Mahan** to go in-private to discuss personnel matters at 12:43pm.

**Motion ...Carried Unanimously**

**Resolution #17-03-11: Moved by B. Fredrickson** to come out of private at 1:32pm.

**Motion ...Carried Unanimously**

**6.1.4 ASCHA 2016 Convention**

All Board Members attended the ASCHA Convention; there was a review of the topics discussed at the convention.

**6.1.5 Legal Smoking Complaint**

A legal complaint was received from Wishing Well residents concerning smoking at Wishing Well Apartments.

**6.1.6 ASCHA Board Meeting – B. Fredrickson**

B. Fredrickson attended the ASCHA board meeting; she brought a report to the BSF board meeting.

**Resolution #17-03-12: Moved by J. Young** to accept the Operations Report as information.

**Motion ...Carried Unanimously**

**6.2 POLICY**

*None at this Time*

**7.0 NEW BUSINESS**

**7.1 ARDN – Rural Homelessness & Housing Conference 2017**

S. Keller and F. Julien will attend the Rural Homelessness & Housing Conference.

**8.0 CORRESPONDENCE**

**8.1 From: Velvet Energy LTD – Donation to Brazeau Seniors Foundation (December 16, 2016)**

**Resolution #17-03-13: Moved by S. Mahan to accept the correspondence as information.**

**Motion ...Carried Unanimously**

*S. Mahan left the meeting at 1:32pm*

**9.0 FUTURE MEETING DATES**

**9.1 NEXT BSF REGULAR BOARD MEETING – Monday, April 24, 2017 at the Shangri-La Lodge @ 10:00am.**


**10.0 ADJOURNMENT**

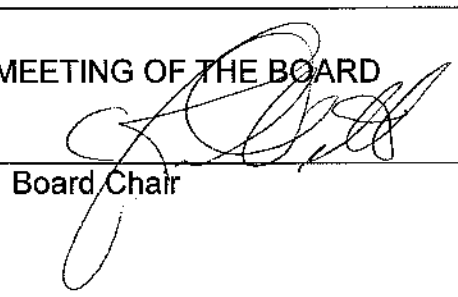
**Resolution #17-03-14: Moved by S. Strathern to adjourn the meeting at 1:45pm.**

**Motion ...Carried Unanimously**

---

APPROVED AT THE April 24, 2017 MEETING OF THE BOARD

  
\_\_\_\_\_  
Chief Administrative Officer

  
\_\_\_\_\_  
Board Chair



**SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
River Cree Resort, Edmonton  
March 23, 2017  
5:52 pm

**ATTENDANCE:**

**Directors Present:**

Jeannette Vatter, Chairperson  
Janet Young, Vice-Chairperson  
Shirley Mahan  
Brandy Fredrickson  
Sylvia Strathern

Member at Large – Drayton Valley  
Village of Breton  
Brazeau County  
Town of Drayton Valley  
Member at Large – Brazeau County

**Directors Absent:**

**Administration Present:**

Stella Keller

Chief Administrative Officer

**1.0 CALL TO ORDER**

J. Vatter called the meeting to order at 5:52 p.m.

**2.0 Policy**

**2.1 Health and Safety Policy**

**Resolution #17-03-01: Moved by J. Young to approve the Health and Safety Policy, 7.14 as amended.**

**Motion ...Carried Unanimously**

**3.0 ADJOURNMENT**

**Resolution #17-03-02: Moved by B. Fredrickson to adjourn the meeting at 6:01pm.**

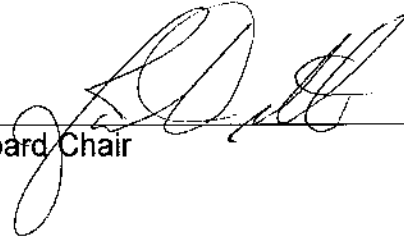
**Motion ...Carried Unanimously**

---

Chief Administrative Officer

---

Board Chair

A handwritten signature in black ink, appearing to be "J. D. H.", is written over a horizontal line. The signature is stylized with large, flowing loops.

# Conference Report

*Mayor Glenn McLean*

Conference/Workshop Attended: Reynolds Mirth Richard Farmer –  
Annual Municipal Law Seminar

Date of Conference: February 17, 2017



## Information Presented (all relevant sessions):

### **Session 1: Planning for the Future: Bill 21**

*Panelists were two lawyers from RMRF and two planners from ISL Engineering and Land Services Ltd.*

Much of the morning was spent discussing the Intermunicipal Collaboration Frameworks (ICF) and Intermunicipal Development Plans (IDP). The ICF is intended to be an intermunicipal agreement designed to identify the services and funding models at a regional level. An IDP will form a part of every ICF and will address the land use planning framework for the region.

The session started off with presentations by the Presidents of AUMA and AAMDC. One of the striking symmetries, from both the municipal organizations as well as the lawyers, is that there is a broad expectation that many ICFs will end up in arbitration. Also interestingly, AUMA expects at least 53% turnover amongst municipal Councils in 2017, this is the same turnover that we saw in 2013. As it relates to negotiation of these important intermunicipal agreements there is going to be an extraordinary expectation put on these new Councillors and their Administrations and that would, at least in part, explain why they would anticipate many of the ICF discussions to end up in arbitration.

The perspective of urban municipalities regarding ICFs is that they present an opportunity to create regional efficiencies where they don't currently exist both on the service and on the expenditure side. There is a hope expressed by some urban municipalities that ICFs will enhance regional relationships. There is also a concern that has been expressed by many that ICFs will only work well in areas that already have mature relationships. The stated provincial purpose on ICFs is to reduce intermunicipal competition and increase cooperation.

Rural municipalities have recognized the need to look beyond their own boundaries when assessing how best to serve the needs of their residents.[from AAMDC] Rural municipalities will also recognize the need to be involved in planning and funding of operational and capital costs early on in the planning process. They feel that the two year timeframe within which to negotiate an ICF will be challenging and they have expressed a desire to maintain municipal autonomy within a region arrangement. Between both urban and rural associations one common observation is that rural and urban municipalities would be doing right by their residents if they proceed to accomplish ICF negotiations, as much as possible, prior to October

2017.

Both AUMA and AAMDC have partnered with the Province to develop change management tools to assist municipalities adapting to the requirements of the MGA and upcoming regulations. These tools will be available through AUMA in the coming months.

## **Session 2: Modernized Municipal Government Act – Changes to Assessment [Classifications]**

Although this session had some bearing on the Town, it is mainly a rural item. In the amendments to the MGA, a significant change is the “designated industrial property”. The assessment of designated industrial property will now be centralized and coordinated by the Province. Designated industrial property is wells, including the pipe within the well, the wellhead and surface equipment, and land under lease at the wellsite. It includes gas plants, power plants, upgraders, and related buildings and land.

## **Session 3: Upcoming Changes to Alberta’s Electricity Sector**

The presenter discussed the legislative and regulatory background of carbon pricing in Alberta dating back to 2007. With the introduction of the carbon levy, municipalities are encouraged to reduce local greenhouse gas emissions. The following are some legislative changes and programs of which municipalities should take note:

- Microgeneration regulation has increased capacity of microgenerating units from 1 MW to 5 MW
- Reduction of sprawl and promotion of mixed use developments with higher efficiency standards
- A source for funds to achieve efficiency upgrades on municipal buildings is the Municipal Climate Change Action Centre which is funded by the Province but Administered jointly by AUMA and AAMDC
- Other recommendations include efficient fleet management, fleet upgrades to low emission vehicles, and energy efficient lighting, office supplies, and equipment.

To explore funding and partnering opportunities see Energy Efficiency Alberta – a crown corporation recently established to raise awareness of energy use and related efficiencies.

## **Correlation to Approved Town Plans/Policies and Council Vision**

*Ex. Social Development Plan (SDP), Community Sustainability Plan (CSP), Economic Development Strategy (EDS), Municipal Development Plan (MDP), Housing Index Study (HIS), Recreation & Culture Master Plan (RCP), etc.*

Session 1: Existing IDP, MDP, IMCA

Session 2: N/A

Session 3: CSP

**Recommendation(s) for Council consideration:**

- 1) Session 1: Identify areas for regional collaboration and related funding models and be prepared to advocate for funding fairness from both Drayton Valley and Brazeau County.
- 2) Session 2: Refer to Finance Department as information.
- 3) Session 3: Refer to Administration to review the information through a sustainability lens.

**Identify Partners and/or External Resources:**

- 1) Session 1: Brazeau County – partner; Municipal Affairs, AUMA – external resources
- 2) Session 2: MGA
- 3) Session 3: Energy Efficiency Alberta, Municipal Climate Change Action Centre

**For Administrative Use Only:**

Date  
Received:

April 25, 2017

Date  
Reviewed:

Item(s) for Administration policy or procedural consideration:

- 1)
- 2)





***Sustainability Committee Meeting***  
*Tuesday, February 7, 2017, 1:30 p.m.*  
*Town of Drayton Valley Conference Room #1*

---

## **Meeting Notes**

---

**Present:** Councillor Fayrell Wheeler, Councillor Deb Bossert, Pam Livingston, Sonya Wigglesworth, Sabine Larcher

**Absent:** Mayor Glenn McLean (Ex Officio), Dwight Dibben, Ron Fraser

**1.0 Call to Order**

The meeting started at 1:31 p.m.

**2.0 Additions or Deletions to Agenda**

There were no additions or deletions to the agenda.

**3.0 Adoption of Agenda**

The agenda was adopted as presented.

**4.0 Approval of Committee Meeting Notes**

**4.1 January 27, 2017, Committee Meeting Notes**

The January 27, 2017, Committee Meeting Notes were approved as presented.

**5.0 Discussion Items**

**5.1 Community Sustainability Plan Review**

The Committee continued reviewing the version of the Community Sustainability Plan that includes comments on achieved strategies, milestones, and goals, as well as areas that require more work. The Committee reviewed the provided document and provided feedback for following sections:

- Civil Leadership and Public Engagement
  - o The Committee suggested having an election simulation at schools for youth in connection with the Municipal Election in October 2017.
- Local & Regional Partnerships
- Municipal Finance
- Communication
  - o Ms. Livingston will ask the Communications department for statistics on app/website usage.
- Sustainable Economic Development
- Material and Waste Management
  - o Ms. Livingston will connect with the Community Services in regards to a potential event for Earth Week and Earth Day respectively.

*Sustainability Committee Meeting**February 7, 2017*

---

- The Committee advised on the potential promotion of Recycling, Waste Management, and the Re-Use It Centre in connection with the Spring Cleanup Day.

Mr. Fraser will be asked to provide written comments on the section concerned with Transportation and share these in advance to the next meeting.

*Councillor Wheeler called a break at 2:07 p.m.*

*Councillor Wheeler reconvened the meeting at 2:09 p.m.*

*Councillor Bossert left the meeting at 2:32 p.m.*

*Councillor Bossert returned to the meeting at 2:34 p.m.*

**6.0 Other Business**

There was no other business discussed.

**7.0 Information items**

**8.0 Items for Next Meeting**

- Continue Community Sustainability Plan Review

**9.0 Next Meeting Date**

March 7, 2017, 2:30 p.m., Boardroom 1

**10.0 Adjournment**

The meeting was adjourned at 4:02 p.m.



***Sustainability Committee Meeting***  
*Tuesday, March 7, 2017, 2:30 p.m.*  
*Town of Drayton Valley Conference Room #1*

---

**Meeting Notes**

---

**Present:** Councillor Fayrell Wheeler, Councillor Deb Bossert, Pam Livingston, Sabine Larcher

**Absent:** Mayor Glenn McLean (Ex Officio), Dwight Dibben, Ron Fraser, Sonya Wrigglesworth

**1.0 Call to Order**

The meeting started at 2:37 p.m.

**2.0 Additions or Deletions to Agenda**

There were no additions or deletions to the agenda.

**3.0 Adoption of Agenda**

The agenda was adopted as presented.

**4.0 Approval of Committee Meeting Notes**

**4.1 February 7, 2017, Committee Meeting Notes**

**5.0 Discussion Items**

**5.1 Community Sustainability Plan Review**

The Committee continued reviewing the version of the Community Sustainability Plan that includes comments on achieved strategies, milestones, and goals, as well as areas that require more work. The Committee reviewed the provided document and provided feedback for following sections:

*Councillor Bossert entered the meeting at 2:53 p.m.*

- Planning and Development
  - o Administration was asked to confirm if there were written suggestions on incentives to encourage environmentally sustainable constructions received from the Sustainability Department.
  - o The Committee suggested exploring options of having bee-friendly plants.
- Energy
  - o There is a provincial program that informs Albertans on ways to prevent waste, conserve water, and reduce energy consumption, called "One Simple Act."
- Water

## Sustainability Committee Meeting

March 7, 2017

---

- Air
- Natural Areas and Biodiversity
- Environmental Practices
  - o A checklist for Town-sponsored events was suggested to ensure utilization of environmentally-friendly options wherever possible. One method could be providing a water truck and promote a Bring Your Own Bottle initiative at Town events.

The Committee agreed that the next steps will be to finalize the revised CSP and share with the Committee before the meeting on April 20, 2017. At the same time a stakeholder list should be presented with a draft invitation. An engagement session with the stakeholders is to be scheduled for May 2017. After the public feedback has been incorporated and a final revision of the CSP has been made, the Plan can be presented to Council.

### 5.2 Earth Week/Day

Ms. Livingston advised that St. Anthony School is planning an Earth Day challenge for their students.

The Committee proposed having some promotion organized and with approval from Mayor McLean a proclamation at the Regular Meeting of Council on April 5. The Committee would like to celebrate Earth Day on April 19 at the Governance & Priorities Meeting and suggested that Council make a walk to promote Earth Day which can include planting trees or seeds in a garden. Moreover, the Committee requested to have local lunch and no printed agendas.

### 5.3 Youth Engagement

The Committee suggested combining a youth dinner with the Mayor's Gala or with a Community Dinner.

The Committee also expressed their wish to have youth involved in the CSP stakeholder meeting.

### 6.0 Other Business

There was no other business to discuss.

### 7.0 Information items

There were no information items to discuss.

### 8.0 Items for Next Meeting

- Community Sustainability Plan
- Youth Engagement

### 9.0 Next Meeting Date

April 20, 2017, at 10:00 a.m., Boardroom 1

### 10.0 Adjournment

The meeting was adjourned at 4:20 p.m.



***Waste Management Committee Meeting***  
*Monday, March 6, 2017, 10:00 a.m.*  
*Town of Drayton Valley Conference Room #1*

---

**Meeting Notes**

---

**Present:** Councillor Brandy Fredrickson, Councillor Deb Bossert, Dwight Dibben, Sonya Wigglesworth, Sabine Larcher

**Absent:** Mayor Glenn McLean (Ex Officio), Pam Livingston, Ron Fraser

**1.0 Call to Order**

Councillor Fredrickson called the meeting to order at 10:03 a.m.

**2.0 Additions or Deletions to Agenda**

Following item was added to the agenda:

5.3. Council Strategic Planning Session

**3.0 Adoption of Agenda**

Councillor Bossert moved to adopt the agenda as amended.

Carried

**4.0 Approval of Committee Meeting Notes**

**4.1 January 24, 2017, Committee Meeting Notes**

Councillor Bossert moved to approve the January 24, 2017, Committee Meeting Notes as presented.

Carried

**5.0 Discussion Items**

**5.1 Engagement/Education**

The Family Day event was successful and included the participation of CanPak, Recycling Council of Alberta, as well as Town to provide information on waste management and recycling.

Administration was asked to bring recommendations for a meeting with the new vendor, CanPak, in alignment with the Public Works Week in May.

The Committee was advised that information on waste management and recycling has been updated on the Town website. Administration was asked to better promote and indicate recyclable items on the website and to cross-link Waste and Recycling sections.

*Waste Management Committee Meeting**March 6, 2017*

---

It was mentioned that CanPak intends to compare the number of recycling bags in Town with the number of similar-sized towns and make suggestions on methods to increase recycling.

Councillor Fredrickson asked to have Education/Engagement as a standing item on the agenda.

**5.2 Bylaw Review (standing item)**

Currently, there is no update on the bylaw review itself. However, the Town was approached with two potential possibilities to waste reduction and waste as revenue. One approach was brought forward from a corporate company interested in municipal waste solid, the second approach is linked to the CETC and wood waste. Grant applications are available through Alberta Innovates with a deadline at the end of March. Both projects will need to provide more detailed information to the Town on commitments and expectations.

**5.3 Council Strategic Planning Session**

At the previous meeting, the Committee identified strategies from the Community Sustainability Plan (CSP) that are a focus for 2017. It was suggested that the two Committees share the focus strategies and to have another joint committee meeting. Further details on the CSP as an agenda item for the Council Strategic Planning Session are pending on the Sustainability Committee.

Overall, the Waste Management Committee provided instructive directions to Administration on focus strategies, policy questions, and intentions for long-term sustainability.

The Committee discussed further long-term strategies in the waste management section, such as commercial waste and organics.

*Ms. Wigglesworth left the meeting at 11:03 a.m.*

*Ms. Wigglesworth returned to the meeting at 11:05 a.m.*

*Mr. Dibben left the meeting at 11:05 a.m.*

**6.0 Other Business**

There was no other business discussed.

**7.0 Information Items****7.1 Spring Cleanup**

Ms. Wigglesworth informed that the 'spring cleanup' will be called 3R Roundup and include two free tipping days at the Aspen Waste Management Facility.

*Mr. Dibben returned to the meeting at 11:06 a.m.*

March 6, 2017

---

This service is for Town residents only and tracking will be done through proof of residency.

The Committee discussed the communication strategy for this initiative and Administration advised that detailed information will be shared with Council and the public as soon as available. It was pointed out that the upcoming change was initially advised upon in the fall 2016, together with the budget information.

**8.0 Items for Next Meeting**

- Bylaw Review (standing item)
- Education/Engagement (standing item)
- 3R Roundup / Spring Cleanup
- Council Strategic Planning Session Debrief
- Public Works Week
- Alberta Innovates Update

**9.0 Next Meeting Date**

April 27, 2017, 10:00 a.m.-12:00 p.m., Boardroom 1

**10.0 Adjournment**

Councillor Bossert moved to adjourn the meeting at 12:00 p.m.  
Carried

# Conference Report

*Council Member: Fayrell Wheeler*

Conference/Workshop Attended: Winter Cities Shake Up

Date of Conference: February 16<sup>th</sup> -18<sup>th</sup> 2017



## Information Presented: How to love winter

### Session 1: Mindset, the lens we use to understand the world

The thought that stress is debilitating vs stress is enhancing, all comes down to how we think about it. When people shift their mindset they are able to handle almost anything. In Alberta people focus on winter being dreadful, limiting, and boring. When you shift to thinking about winter being beautiful, fascinating, and refreshing the possibilities open up.

A research project was done to come up with a way to measure winter mindset and the effects of winter on people's positivity...

They tested 3 latitudes with the same question, "What do you enjoy about winter?" one statement that repeatedly came up was "I enjoy the coziness of winter". The further north they went, there was a significantly better the mindset towards winter was! People who had higher winter satisfaction also had more personal growth, greater life satisfaction and greater physiological disposition.

Winter is both dreadful and delightful, both are true. But only one is better for your mindset. Do you notice good or bad things and how does it influence your being?

The true question is how can the community promote/create a positive mindset?

-Get outside, get out and connect with nature, play outside, kids go out no matter the temperature, they get used to it so can adults.

-No such thing as bad weather, only bad clothing.

-The city needs the infrastructure to support winter (Having boot rooms and coat racks even at a restaurant or library.)

-Cities can make it easier to get around outside.

-Make winter special and cozy, it's easy to make the environment/culture cozy. Blankets, candles, hot drinks. Build places where people can be cozy outside.

-Do a snow screen movie outside.

Appreciate Winter- In our thoughts, consciously cultivate positive thoughts on winter!

I look forward to the winter\_\_\_\_\_

Small talk conversations about the bad weather/winter happen all the time, all you have to say is something positive to change the frame of mind.



## Session 2: ESL Winter Mindset

In a poll of new Canadian immigrants, the top 3 things they dislike, #3 high taxes, #2 can't find jobs, and #1 the weather. In order to understand where that comes from you need to understand the difference between collectivism and individualism. Individuals want their own space, collective want to do things together. Most positive things done outside in winter are done collectively, like sports. But Canadian culture is extremely high on the individual scale. Hence the reason most people don't go out a lot in winter. Most people immigrating to Canada come from countries that are on the collective side. They eat together with friends, they spend the evenings at markets and plazas outside together. Even in countries such as Norway where it's just as cold as Canada the culture is more collective, so they think about winter differently. The other tip to communities is to google winter in your city, what does it show? Looking at our website does the promotional material match our target? Are we showing new comers what it is truly like and giving them the knowledge of how to not just survive it but thrive in it.

Strategies for embracing winter:

### Knowledge is power!

- Give them pictures and videos of what its really like
- Proper clothes
- Explain that we have winter tires for driving new comers are concerned about driving
- Pets can survive a Canadian winter or wear jackets/shoes
- We have central controlled heating and strong building envelopes. Lots of places don't have heating at all so if they think of living in their houses but in Canada they would truly freeze.

### Interactions

-The hand shake, 2 pumps is Canada is the norm (try it next time without thinking to hard). Other cultures don't know and might do one pump or might not grip as hard. Hand shaking is not a norm in all countries, it can be awkward. Often that is the first interaction with a new comer and the body language that comes from a handshake is important. If the hand is very firm or to lose or shakes for to long we take all of that into account without even realizing it.

-Small talk is all about the weather, traffic and sports in Canada. Other countries have different norms and they don't chit chat about the weather because it doesn't change. They don't understand our terms like freezing fog?!

### Communication Styles

-Latin culture will repeat what you say to acknowledge they respect you.  
 -A lot of cultures interrupt the conversation, not to be rude that just how they communicate. Direct communicators (US, UK, Germany, Netherlands, E.Europe) use less verbal and can be perceived as being abrasive Canadians are in the middle on the scale.  
 Indirect (Japan, S.E. Asia, Latin America, Middle East) the unspoken word is more important than words in these cultures.

Her favorite questions to ask new comers about winter to share the special thing that locals take for granted...

What do you love about winter?  
 Favorite childhood winter memory?  
 What's your favorite winter beverage?

### **Session 3: The meaning of illumination**

Light is an electromagnetic radiation, and when it bounces through the environment we compose our reality. The quality of our reality is completely related to the quality of light, in other words we can control how we reveal our environment. Lighting can create an atmosphere; there is a difference between day and night lighting. People often say light is safer but it's not that the light actually keeps you safe, it creates an environment where people want to be and more people make a safer place. What do we appreciate about natural light? How can we use it more? Having a master light plan for the Town that can analyze each area and recommend a different design, it's also important to look at the impact on the 'skylines' how will the light impact further away. You also need to include the façade lighting of the surrounding buildings. You can use lights to connect and guide you to/through a place. Are our commercial spaces better lit than or cultural ones?

Shadow selfie around the Town was an idea for showcasing the community!

"With light we can bring soul and spirit back into architecture"- Aurthur Eddison  
 6% is the average yearly increase in lighting around the world. Light affects our bio rhythm, and effects light pollution. We don't want to get to the point where we can't see the stars anymore. We need to be conscious in our light planning.

### **Session 4: What can a Municipality actually do to increase walk ability/bike ability?**

The basics of planning still apply denser mixed use neighbourhoods, walkability, and attractive transit. But the real first step is better data- The police in Stockholm only had vehicle crash stats, which was primarily multi person injuries or more serious individual injuries. Then they started using the hospital for single incident data. If you slip and hit your head on the sidewalk you don't call the police, you just go to the hospital. They had to work out how to get the data from the hospital, but once they did the city's planning changed drastically.

For walking paths if you currently use salt, you should look at brine (salt solution) instead. Salt crystals only work ideally when crushed and heated by car tires, Brine solution keeps it smooth for bikes and strollers and you use less because it spreads more evenly. The brine also prevents the snow from sticking to the paths so when a brush comes along it very easily removes all the snow. Municipalities need to look at what snow clearing priority they put on bike paths and sidewalks. Is the priority based on road hierarchy? It should be based on which path is used the most, with its own set of priority routes and should focus on complete paths, no dead ends. Are there areas where paths cross with private lands and snow removal is jointly planned? Priority 1 means it will be swept with in 24hr vs priority 2 that will be done with in 72hrs. Bio swells are dual purposed as good snow storage in the winter. To start for smaller

towns they recommend implementing things in a temporary way with paint and pilot projects. Then transition more permanently into the down town and around campus areas.

Water drainage- catch basins should be built away from the curb ramps, this doesn't always happen so when it's pouring rain people have to walk around the ramp instead of up it.

Regeneration is the new urbanization/infill term.

### **Session 5- Where is Edmonton at?**

Edmonton has a Winter design guide book, they also approved a winter policy in 2016. They gave financial/in-kind support for outdoor markets, and cafes, back packs that dispense hot chocolate, moonlight skate/dance. They have a website. [https://www.edmonton.ca/city\\_government/initiatives\\_innovation/wintercity-strategy.aspx](https://www.edmonton.ca/city_government/initiatives_innovation/wintercity-strategy.aspx) They are shifting the mindset by calling it the 'story of winter'.

### **The design guidelines focus on:**

- Incorporate design strategies to block wind, particularly prevailing winds and downdrafts
- Maximize exposure to sunshine through orientation and design
- Use colour to enliven the winter scape
- Create visual interest with light, while being mindful of density, spread and colour
- Design and provide infrastructure that supports desired winter life and improves comfort in cold weather

They are continually trying to solve one issue only to see the ripple effect in winter changes...

- Watch the drainage of water across people property in the summer it's good. It all drains away from the houses and not onto the neighbours but to the front or back of the property, now in the winter that's a problem.
- Emergency vehicles are concerned about all the raised sidewalks slowing their vehicles down.

Edmonton's first go around at a winter design guide failed, this time they focused on the implementation, learning that the people that build the plan aren't the ones who implement them. They now have a committee to keep a stream of continuity of knowledge. The longer you have momentum the more it promotes the social licence. It's housed under the community services department. Their big challenge was city employees that have to deal with the reality that people in leadership kept pushing to think outside the box, even while things were working fine. The money budgeted was a seeding exercise, they committed \$600,000 for 3 years to work on winter festivals. It's about creating energy and partnerships. It's not about going big at the beginning; it needs to grow with the community. Can we attract people to live here in the winter as easily as in the summer?

Edmonton council used to be very utilitarian, focusing only on a 0% tax increase. Now they see the benefits of investing in the city- if you want to attract the best doctors, students, engineers

ect, you have to make it a place they want to come to. They believe the timing is right in Canada, that people are ready to embrace winter.

Risk management is always the biggest hold up for councils; they spent 2 years trying to get the ice castle approved! The mix of private and public space and permitting can be an issue; there are even federal regulations on toboggan hills!

As a council they were finding the lawyers always gave the worst case scenario and their recommendation based upon it, but in the end what amount of risk you want to take is up to council.

When it comes to planning even simple things make a difference. Transit won't make a 90 degree turn in residential areas so every neighbourhood had to have a curved road. They just looked at a different priority assignment of taking the same bus fleet as before but only stopping at collector roads and their ridership tripled! The number of bus stops was reduced but there was one bus ever 5 min on the main road instead of every 15min at an interior stop. They now plan all neighbourhoods to have a max of 400m walk from any house to a bus stop. This has changed the way planner's layout developments/paths.

## **Session 6: Healthy Built environment- Dr. Karen Lee**

"OUR BODIES ARE DESIGNED TO MOVE. OUR CITIES SHOULD BE TOO.

HIGHER LEVELS OF PHYSICAL ACTIVITY ARE ASSOCIATED WITH POSITIVE OUTCOMES FOR MOST OF THE THINGS THAT MATTER TO CITY LEADERS. WHEN PEOPLE MOVE MORE, CRIME, POLLUTION AND TRAFFIC GO DOWN. PRODUCTIVITY, SCHOOL PERFORMANCE, PROPERTY VALUES, HEALTH AND WELL-BEING IMPROVE DRASTICALLY.

CITIES THAT MAKE PHYSICAL ACTIVITY A PRIORITY, CONVERT EXISTING SPACES INTO ACTIVE SPACES, AND DESIGN ENVIRONMENTS FOR PEOPLE TO BE ACTIVE WILL CREATE A LEGACY OF PHYSICAL ACTIVITY. THESE ACTIVE CITIES WILL BE BETTER OFF BY ALMOST EVERY POSSIBLE MEASURE.

OUR PURPOSE HERE IS TO PROVIDE A BLUEPRINT FOR CREATING ACTIVE CITIES, WHATEVER THEIR SIZE AND WHEREVER IN THE WORLD THEY MAY BE."- Designed to Move, Active Cities. A guide for city leaders.

### Correlation to Approved Town Plans/Policies and Council Vision

*Ex. Social Development Plan (SDP), Community Sustainability Plan (CSP), Economic Development Strategy (EDS), Municipal Development Plan (MDP), Housing Index Study (HIS), Recreation & Culture Master Plan (RCP), etc.*

Session 1: CSP- Health & Social- Inclusive Community

Session 2: CSP- Health & Social-Caring and Inclusive Community-All residents are welcomed

Session 3: CSP-Energy- Energy consumption is optimized across the community

Session 4: CSP-Natural Environment- Natural areas- The natural ecosystems are preserved

Session 5/6: CSP- Built Environment- Planning and Development-Efficient development patterns minimize municipal infrastructure costs

### Recommendation(s) for Council consideration:

- 1) As we review bylaws for planning we need to be looking at solutions for natural increased activity and designs for community planning that encourage active lives. See links below (Session 6)
- 2) Look into what a Town Master Lighting Plan would take for resources, and ensure at minimum that it is required on all future municipal projects. (Session 3)

### Identify Partners and/or External Resources:

Session 2- Tina was the presenter- [www.tworksforyou.ca](http://www.tworksforyou.ca)

Session 4- <https://www.eiseverywhere.com/docs/4019/166693>

Session 5- Edmonton Design Guide Book, I brought a copy for the council resource room, link below.

[https://www.edmonton.ca/city\\_government/initiatives\\_innovation/wintercity-strategy.aspx](https://www.edmonton.ca/city_government/initiatives_innovation/wintercity-strategy.aspx)

[https://www.edmonton.ca/city\\_government/documents/PDF/WinterCityDesignGuidelines\\_draft.pdf](https://www.edmonton.ca/city_government/documents/PDF/WinterCityDesignGuidelines_draft.pdf)

Session 6- <http://www.drkarenlee.com/resources/who-citiesforhealth>

### For Administrative Use Only:

Date

Received:

May 10, 2017

Date

Reviewed:

Item(s) for Administration policy or procedural consideration:

- 1)
- 2)

# Conference Report

*Council Member: Fayrell Wheeler*

Conference/Workshop Attended: NSWA – Water Forum

Date of Conference: April 6<sup>th</sup> 2017



## Information Presented:

### Session 1: EPCOR

The North Saskatchewan river functions as one ecological system, we need to be thinking of it in that context when we are talking about land use. EPCOR has a source water protection plan, it looks at water quality upstream, all the science behind it plus the frame work for planning. Does the Town have a source water protection policy? EPCOR has set targets for water quality objectives and as municipalities along the river grow and develop they are hopefully designing their facilities/towns in a way that they don't exceed the set levels.

Session 2: For planning water facilities/storage and distribution systems we need to think through the lens of extreme weather and the earlier spring melts. Looking at the timing of when facilities do maintenance and shutdowns should be changing as the environment changes. Looking at what our standards are and what our capacity is in extreme weather events is going to be more and more important.

### Session 3: River for Life in Edmonton

It's a 30 year plan to address waste from storm water, over flow and waste water. They are trying to reduce the discharge of contaminants. Does our storm water bypass the treatment plant?

They are promoting- Rain Gardens (mini gardens around storm water drain), Rainwater harvesting and Bioswales. They have also implemented strong green building policies.

## Correlation to Approved Town Plans/Policies and Council Vision

*Ex. Social Development Plan (SDP), Community Sustainability Plan (CSP), Economic Development Strategy (EDS), Municipal Development Plan (MDP), Housing Index Study (HIS), Recreation & Culture Master Plan (RCP), etc.*

Session 1/2/3: CSP-Natural Environment- Water- High quality drinking water is maintained for all residents. The quality of surface runoff water entering the NSR is high.

**Recommendation(s) for Council consideration:**

- 1) Look into what a Source Water Protection Plan encompasses and if we have admin who could make one. Also ties into asset management on the natural side.
- 2) Sustainability Committee look at the info River for life has on Rain Gardens/Rainwater and parkland county to see what they are promoting for their green acres program.

**Identify Partners and/or External Resources:**

[www.riverforlife.ca](http://www.riverforlife.ca)

<https://www.parklandcounty.com/en/live-and-play/Green-Acreages-Program.aspx>

<https://www.epcor.com/products-services/water/Documents/source-water-protection-plan.pdf>

**For Administrative Use Only:**

Date  
Received:

May 10, 2017

Date  
Reviewed:

Item(s) for Administration policy or procedural consideration:

- 1)
- 2)

## Drayton Valley Municipal Detachment

### Statistical Comparison

### January to April: 2013 - 2017

All categories contain "Attempted" and/or "Completed"

May-03-17

CATEGORY	Trend	2013	2014	2015	2016	2017
Homicides & Offences Related to Death		0	0	0	0	0
Robbery		2	5	2	0	1
Sexual Assaults		1	2	3	4	10
Other Sexual Offences		0	3	1	8	2
Assault		61	51	44	37	33
Kidnapping/Hostage/Abduction		1	1	1	1	3
Extortion		0	1	0	0	0
Criminal Harassment		7	1	7	6	6
Uttering Threats		15	14	12	12	10
Other Persons		0	0	0	0	1
<b>TOTAL PERSONS</b>		<b>87</b>	<b>78</b>	<b>70</b>	<b>68</b>	<b>66</b>
Break & Enter		29	29	14	34	32
Theft of Motor Vehicle		24	38	16	20	24
Theft Over \$5,000		1	5	2	1	2
Theft Under \$5,000		113	110	71	84	107
Possn Stn Goods		10	16	5	5	12
Fraud		17	14	12	13	27
Arson		0	1	1	0	0
Mischief To Property		73	85	94	69	57
<b>TOTAL PROPERTY</b>		<b>267</b>	<b>298</b>	<b>215</b>	<b>226</b>	<b>261</b>
Offensive Weapons		7	11	4	3	3
Public Order		1	0	0	0	0
Disturbing the peace		33	28	31	13	20
<b>OTHER CRIMINAL CODE</b>		<b>75</b>	<b>73</b>	<b>78</b>	<b>59</b>	<b>45</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>116</b>	<b>112</b>	<b>113</b>	<b>75</b>	<b>68</b>
<b>TOTAL CRIMINAL CODE</b>		<b>470</b>	<b>488</b>	<b>398</b>	<b>369</b>	<b>395</b>



## Drayton Valley Municipal Detachment





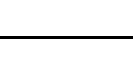
### Statistical Comparison




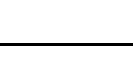
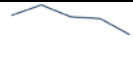
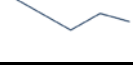
### January to April: 2013 - 2017

All categories contain "Attempted" and/or "Completed"

CATEGORY	Trend	2013	2014	2015	2016	2017
Drug Enforcement - Production		0	0	0	0	0
Drug Enforcement - Possession		16	15	12	11	7
Drug Enforcement - Trafficking		5	6	14	4	7
Drug Enforcement - Other		0	0	0	1	0
<b>Total Drugs</b>		<b>21</b>	<b>21</b>	<b>26</b>	<b>16</b>	<b>14</b>
Federal - General		4	2	2	2	1
<b>TOTAL FEDERAL</b>		<b>25</b>	<b>23</b>	<b>28</b>	<b>18</b>	<b>15</b>
Liquor Act		10	5	5	4	7
Other Provincial Stats		35	32	34	36	24
<b>Total Provincial Stats</b>		<b>45</b>	<b>37</b>	<b>39</b>	<b>40</b>	<b>31</b>
Municipal By-laws Traffic		5	3	3	0	4
Municipal By-laws		23	18	22	25	16
<b>Total Municipal</b>		<b>28</b>	<b>21</b>	<b>25</b>	<b>25</b>	<b>20</b>
Fatals		2	0	0	0	0
Injury MVC		4	1	1	5	2
Property Damage MVC (Reportable)		108	132	99	81	70
Property Damage MVC (Non Reportable)		10	12	13	7	12
<b>TOTAL MVC</b>		<b>124</b>	<b>145</b>	<b>113</b>	<b>93</b>	<b>84</b>
<b>Provincial Traffic</b>		<b>162</b>	<b>196</b>	<b>129</b>	<b>126</b>	<b>107</b>
<b>Other Traffic</b>		<b>8</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>Criminal Code Traffic</b>		<b>33</b>	<b>38</b>	<b>30</b>	<b>21</b>	<b>28</b>
<b>Common Police Activities</b>						
False Alarms		83	66	83	95	67
False/Abandoned 911 Call and 911 Act		29	19	35	34	22
Suspicious Person/Vehicle/Property		62	13	36	36	30
Persons Reported Missing		5	2	3	13	9
Spousal Abuse - Survey Code		54	40	53	52	37

## Drayton Valley Municipal Detachment 5 Year Traffic Summary - January to April

January to April	Trend	2013	2014	2015	2016	2017
Fatals		2	0	0	0	0
Injury MVC		4	1	1	5	2
Property Damage MVC (Reportable)		108	132	99	81	70
Property Damage MVC (Non Reportable)		10	12	13	7	12
Total MVC		124	145	113	93	84

January to April	Trend	2013	2014	2015	2016	2017
Impaired Operation*		Currently Not Available				
Roadside Suspensions - alcohol related - No charge**		8	2	2	3	4
Occupant Restraint/Seatbelt Violations**		2	3	3	0	0
Speeding Violations**		12	10	4	11	11
Intersection Related Violations**		5	4	4	4	4
Driving without Due Care or Attention*		Currently Not Available				
Other Moving Traffic*		Currently Not Available				
Other Non-Moving Violation**		28	34	27	26	17
Other CC Traffic***		7	5	3	5	4

\*include "Cleared by Charge" and "Cleared Other"    \*\*"Actual"    \*\*\*"Reported"

# Drayton Valley Municipal Detachment

## Statistical Comparison

### April: 2013 - 2017

All categories contain "Attempted" and/or "Completed"

May-03-17

CATEGORY	Trend	2013	2014	2015	2016	2017
Homicides & Offences Related to Death		0	0	0	0	0
Robbery		0	0	0	0	0
Sexual Assaults		0	0	1	0	5
Other Sexual Offences		0	1	0	1	0
Assault		10	3	8	8	6
Kidnapping/Hostage/Abduction		0	0	0	0	3
Extortion		0	0	0	0	0
Criminal Harassment		3	0	2	1	2
Uttering Threats		4	3	3	2	3
Other Persons		0	0	0	0	1
<b>TOTAL PERSONS</b>		<b>17</b>	<b>7</b>	<b>14</b>	<b>12</b>	<b>20</b>
Break & Enter		5	7	4	6	6
Theft of Motor Vehicle		6	11	2	7	14
Theft Over \$5,000		1	0	0	0	1
Theft Under \$5,000		49	29	21	14	35
Possn Stn Goods		3	2	2	1	2
Fraud		7	3	5	3	4
Arson		0	1	0	0	0
Mischief To Property		15	22	24	17	14
<b>TOTAL PROPERTY</b>		<b>86</b>	<b>75</b>	<b>58</b>	<b>48</b>	<b>76</b>
Offensive Weapons		0	0	1	1	1
Public Order		0	0	0	0	0
Disturbing the peace		0	5	6	5	6
<b>OTHER CRIMINAL CODE</b>		<b>28</b>	<b>16</b>	<b>12</b>	<b>10</b>	<b>5</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>28</b>	<b>21</b>	<b>19</b>	<b>16</b>	<b>12</b>
<b>TOTAL CRIMINAL CODE</b>		<b>131</b>	<b>103</b>	<b>91</b>	<b>76</b>	<b>108</b>

## Drayton Valley Municipal Detachment




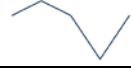

### Statistical Comparison





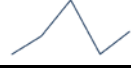

### April: 2013 - 2017

All categories contain "Attempted" and/or "Completed"

CATEGORY	Trend	2013	2014	2015	2016	2017
Drug Enforcement - Production		0	0	0	0	0
Drug Enforcement - Possession		3	3	3	5	1
Drug Enforcement - Trafficking		2	0	7	4	0
Drug Enforcement - Other		0	0	0	0	0
<b>Total Drugs</b>		<b>5</b>	<b>3</b>	<b>10</b>	<b>9</b>	<b>1</b>
Federal - General		2	1	1	1	1
<b>TOTAL FEDERAL</b>		<b>7</b>	<b>4</b>	<b>11</b>	<b>10</b>	<b>2</b>
Liquor Act		0	2	3	4	3
Other Provincial Stats		8	6	9	6	6
<b>Total Provincial Stats</b>		<b>8</b>	<b>8</b>	<b>12</b>	<b>10</b>	<b>9</b>
Municipal By-laws Traffic		1	1	1	0	2
Municipal By-laws		9	6	4	6	6
<b>Total Municipal</b>		<b>10</b>	<b>7</b>	<b>5</b>	<b>6</b>	<b>8</b>
Fatals		0	0	0	0	0
Injury MVC		1	0	0	3	0
Property Damage MVC (Reportable)		23	31	16	14	12
Property Damage MVC (Non Reportable)		3	4	3	0	3
<b>TOTAL MVC</b>		<b>27</b>	<b>35</b>	<b>19</b>	<b>17</b>	<b>15</b>
<b>Provincial Traffic</b>		<b>45</b>	<b>46</b>	<b>42</b>	<b>19</b>	<b>25</b>
<b>Other Traffic</b>		<b>2</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>
<b>Criminal Code Traffic</b>		<b>7</b>	<b>13</b>	<b>12</b>	<b>5</b>	<b>7</b>
<b>Common Police Activities</b>						
False Alarms		18	22	18	24	17
False/Abandoned 911 Call and 911 Act		5	6	11	7	6
Suspicious Person/Vehicle/Property		0	4	12	6	7
Persons Reported Missing		1	1	0	4	4
Spousal Abuse - Survey Code		17	7	17	9	9

## Drayton Valley Municipal Detachment 5 Year Traffic Summary - Month of April

April	Trend	2013	2014	2015	2016	2017
Fatals		0	0	0	0	0
Injury MVC		1	0	0	3	0
Property Damage MVC (Reportable)		23	31	16	14	12
Property Damage MVC (Non Reportable)		3	4	3	0	3
Total MVC		27	35	19	17	15

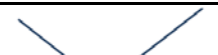

April	Trend	2013	2014	2015	2016	2017
Impaired Operation*		Currently Not Available				
Roadside Suspensions - alcohol related - No charge**		0	2	0	1	0
Occupant Restraint/Seatbelt Violations**		0	1	1	0	0
Speeding Violations**		1	2	3	0	0
Intersection Related Violations**		0	1	2	0	0
Driving without Due Care or Attention*		Currently Not Available				
Other Moving Traffic*		Currently Not Available				
Other Non-Moving Violation**		1	5	13	1	6
Other CC Traffic***		2	2	2	0	3

\*include "Cleared by Charge" and "Cleared Other"    \*\*"Actual"    \*\*\*"Reported"

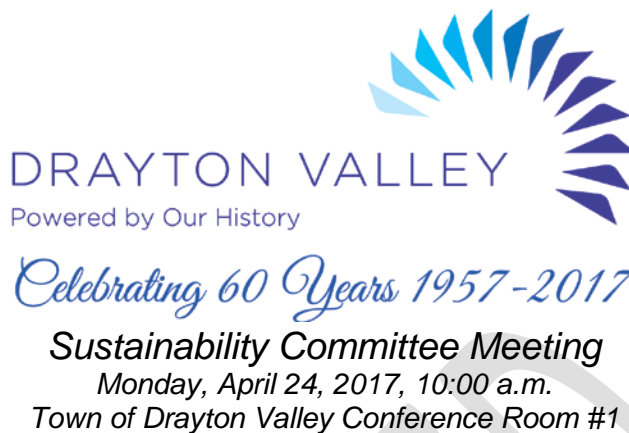
Drayton Valley Municipal Detachment

January to April: 2013 - 2017

All categories contain "Attempted" and/or "Completed"

Category	Trend	2013	2014	2015	2016	2017		Mean	Std Deviation	Mean + 1 Std Dev	FLAG	Slope
<b>Theft Motor Vehicle (Total)</b>		24	38	16	20	24		24.4	7.4	31.8	Within Norm	-1.8
Auto		2	2	1	1	0		1.2	0.7	1.9	Within Norm	-0.5
Truck/SUV/Van		8	26	13	17	21		17.0	6.2	23.2	Within Norm	1.7
Motorcycle		1	1	0	0	0		0.4	0.5	0.9	Within Norm	-0.3
Other		10	4	2	2	3		4.2	3.0	7.2	Within Norm	-1.6
Take Auto without Consent		3	5	0	0	0		1.6	2.1	3.7	Within Norm	-1.1
<b>Break and Enter (Total)</b>		29	29	14	34	32		27.6	7.1	34.7	Within Norm	1.1
Business		13	16	4	28	14		15.0	7.7	22.7	Within Norm	1.4
Residence		9	7	10	5	10		8.2	1.9	10.1	Within Norm	0
Cottage or Seasonal Residence		0	0	0	0	0		0.0	0.0	0.0	Within Norm	0
Other		2	4	0	1	5		2.4	1.9	4.3	Issue	0.3
<b>Spousal Abuse</b>		54	40	53	52	37		47.2	7.2	54.4	Within Norm	-2.2
<b>Robbery</b>		2	5	2	0	1		2.0	1.7	3.7	Within Norm	-0.7
<b>Assault</b>		61	51	44	37	33		45.2	10.0	55.2	Within Norm	-7
<b>Sexual Assaults</b>		1	2	3	4	10		4.0	3.2	7.2	Issue	2

Traffic	Trend	2013	2014	2015	2016	2017		Mean	Std Deviation	Mean + 1 Std Dev	FLAG	Slope
Impaired Operation*		Currently Not Available						Currently Not Available				
Roadside Suspensions - alcohol related - No grounds to charge**		8	2	2	3	4		3.8	2.2	6.0	Within Norm	-0.7
Occupant Restraint/Seatbelt Violations**		2	3	3	0	0		1.6	1.4	3.0	Within Norm	-0.7
Speeding Violations**		12	10	4	11	11		9.6	2.9	12.5	Within Norm	-0.1
Intersection Related Violations**		5	4	4	4	4		4.2	0.4	4.6	Within Norm	-0.2
Driving without Due Care or Attention*		Currently Not Available						Currently Not Available				
Other Moving Traffic*		Currently Not Available						Currently Not Available				
Other Non-Moving Violation**		28	34	27	26	17		26.4	5.5	31.9	Within Norm	-3
Other CC Traffic***		7	5	3	5	4		4.8	1.3	6.1	Within Norm	-0.6



---

## Meeting Notes

---

**Present:** Councillor Fayrell Wheeler, Councillor Deb Bossert, Pam Livingston, Sonya Wigglesworth, Rita Bijeau

**Absent:** Mayor Glenn McLean (Ex Officio), Dwight Dibben, Ron Fraser

**1.0 Call to Order**

The meeting started at 10:09 a.m.

**2.0 Additions or Deletions to Agenda**

- 5.4 POUR Program
- 5.5 Waste Audit Workshop

**3.0 Adoption of Agenda**

The agenda was adopted as amended.

**4.0 Approval of Committee Meeting Notes**

**4.1 February 7, 2017, Committee Meeting Notes**

The February 7, 2017, Committee Meeting Notes were approved as presented.

**4.2 March 7, 2017, Committee Meeting Notes**

The March 7, 2017, Committee Meeting Notes were approved as presented.

**5.0 Discussion Items**

**5.1 Community Sustainability Plan Review**

The Committee reviewed the document and made the changes where appropriate.

*Councillor Bossert exited the meeting at 10:41 a.m.*

*Councillor Bossert returned to the meeting at 10:43 a.m.*

**5.1.1 Stakeholder Meeting Invitation**

The Committee reviewed the invitation and selected May 31, 2017, from 7:00-8:30 p.m. as the date and time for the stakeholder input. An alternate date of June 6, 2017, was also selected. NorQuest College,

*Sustainability Committee Meeting**April 24, 2017*

---

Citizens on Patrol, GFL, and Communities in Bloom will be added to the invite list.

The next Committee meeting will be to discuss the program for the stakeholder meeting.

**5.1.2 Community Sustainability Plan – Annual Report**

Ms. Livingston explained that there is a section in the Annual Report to highlight successes of the Community Sustainability Plan; the Committee will provide feedback separately.

**5.2 Youth Engagement**

The Committee briefly reviewed ideas regarding youth engagement; the matter will be discussed further at the next Committee meeting. Following which a request for decision will be brought forward to a Governance and Priorities Committee Meeting with options.

**5.3 Review of Mayor's Gala Awards Categories**

The Committee drafted an award category which highlights sustainable actions. The category will be reviewed by the Mayor for a decision.

**5.4 P.O.U.R. Program**

Ms. Livingston advised of a promotional opportunity for the POUR Program with reading of feedback from the 2015 recipient. Councillor Wheeler will read the 2016 recipient's feedback which will be posted on the website.

**5.5 Waste Audit Workshop**

Ms. Wrigglesworth explained learnings from a waste audit workshop in particular regarding diversion. The Committee discussed the value of having the landfill tonnage included in the CSP review document, determining to remove the statistics.

**6.0 Other Business**

There was no other business to discuss.

**7.0 Information items**

There were no information items to discuss.

**8.0 Items for Next Meeting**

- Community Sustainability Plan – Stakeholder Meeting
- Youth Engagement (time permitting)

**9.0 Next Meeting Date**

May 11, 2017, at 10:00 a.m., Boardroom 1

**10.0 Adjournment**

The meeting was adjourned at 12:24 p.m.